

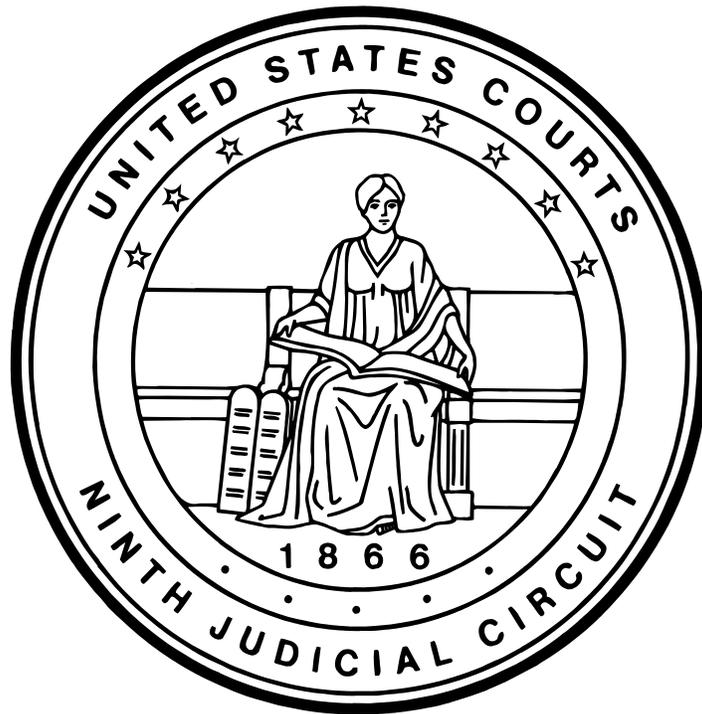
**INFORMATION AND APPLICATION MATERIALS**

**FOR**

**APPLICANTS TO A FOUR-YEAR TERM**

**AS**

**FEDERAL PUBLIC DEFENDER**



revised 3/2012

**INFORMATION AND APPLICATION MATERIALS  
FOR  
FEDERAL PUBLIC DEFENDER APPLICANTS**

This package provides information on applying for a four-year term as a Federal Public Defender in the Ninth Circuit. The materials in this packet are:

**I. Information for Applicants**

<b>A.</b>	<b>Federal Public Defender’s Responsibility/Qualifications.....</b>	<b>i</b>
<b>B.</b>	<b>Availability of the Position .....</b>	<b>i</b>
<b>C.</b>	<b>Federal Public Defender Salary/Term of Appointment.....</b>	<b>i</b>
<b>D.</b>	<b>Equal Employment Opportunity.....</b>	<b>ii</b>
<b>E.</b>	<b>Ninth Circuit Selection Process .....</b>	<b>ii</b>
<b>F.</b>	<b>Directions for Completing the Application.....</b>	<b>iii</b>
<b>G.</b>	<b>Return of Applications .....</b>	<b>iv</b>

**II. Application Materials**

<b>A.</b>	<b>Biographical Information.....</b>	<b>1</b>
<b>B.</b>	<b>Present Affiliation .....</b>	<b>3</b>
<b>C.</b>	<b>Past Affiliations .....</b>	<b>4</b>
<b>D.</b>	<b>Description of Legal Practice.....</b>	<b>8</b>
<b>E.</b>	<b>Education .....</b>	<b>14</b>
<b>F.</b>	<b>Court Admission .....</b>	<b>15</b>
<b>G.</b>	<b>References.....</b>	<b>16</b>
<b>H.</b>	<b>Additional Questions .....</b>	<b>19</b>
<b>I.</b>	<b>Health Information .....</b>	<b>23</b>
<b>J.</b>	<b>Authorizations and Waivers .....</b>	<b>25</b>
<b>K.</b>	<b>Application Verification .....</b>	<b>29</b>
<b>L.</b>	<b>Law School Transcripts and Bar Admissions .....</b>	<b>30</b>
<b>M.</b>	<b>Application Summary.....</b>	<b>31</b>

## **Information for Applicants**

### **A. FEDERAL PUBLIC DEFENDER'S RESPONSIBILITIES/QUALIFICATIONS**

The Federal Public Defender, functioning under authority of Title 18, United States Code § 3006A (g)(2)(A), and the Criminal Justice Act Plan of his/her district, provides federal criminal defense services to individuals unable to afford counsel.

To be qualified for appointment, an applicant must:

- (1) Be a member of at least one state bar and be a member in good standing of every state bar in which they are admitted to practice;
- (2) possess a minimum of five years criminal practice experience, preferably with significant federal criminal trial experience;
- (3) possess an ability to provide effective administration of the federal public defender's office;
- (4) possess a reputation for integrity;
- (5) possess a commitment to the vigorous representation of those unable to afford counsel; and
- (6) not be related by blood or marriage to a judge of the Ninth Circuit Court of Appeals or the Ninth Circuit Judicial Council, or to a judge of the district court to be served, within the degrees specified in § 458 of Title 28, United States Code, at the time of appointment.

### **B. AVAILABILITY OF THE POSITION**

The Ad Hoc Screening Committee is searching for the best qualified person currently available for appointment to a four-year term as Federal Public Defender. The position will be filled upon the successful completion of the appointment process.

### **C. FEDERAL DEFENDER SALARY/TERM OF APPOINTMENT**

The annual salary will be fixed by the Ninth Circuit at an amount not to exceed the salary of the United States Attorney for the District. The authorized annual salary is \$153,200.

Federal Public Defenders may be reappointed to additional terms of office, provided their performance in office is evaluated as “highly satisfactory” by the Court of Appeals for the Ninth Circuit.

**D. EQUAL EMPLOYMENT OPPORTUNITY**

Applicants are considered without regard to race, color, national origin, gender, religion, age, non-interfering disability and sexual orientation.

**E. NINTH CIRCUIT SELECTION PROCESS**

The Court of Appeals uses a competitive open-selection merit process in making appointments for the four-year term of office of a Federal Public Defender. It is a multi-step and time-consuming procedure. Applicants should expect the entire process to require up to 9 months. Following is a brief description of this selection process.

- (1) The process is initiated by a Screening Committee, which reviews applications received and interviews those deemed “well qualified.” There are no funds available to reimburse applicants for their interview travel expenses. The Committee's interview session is usually held over a one or two day period. The interview time for any one candidate generally lasts about 30 to 45 minutes. The Screening Committee generally interviews applicants within one to two months after the closing of the application period. The interviews are generally held in the city where the headquarters of the FPD office is located.
- (2) The Screening Committee will rank the top five to seven candidates, and will set forth the reasons for its rankings in a report.
- (3) The report of the Screening Committee is then considered by the Ninth Circuit Court of Appeals Standing Committee on Federal Public Defenders. The Standing Committee is composed of circuit judges of the Court of Appeals for the Ninth Circuit and one district judge who is ex-officio. The Standing Committee considers recommendations of the Screening Committee, and interviews the top ranked candidates. It sends the name of one candidate for appointment to a four-year term to the full Court of Appeals. The full Court of Appeals meets to consider the recommendation of the Standing Committee.
- (4) Once the Court of Appeals makes its nomination for appointment, an FBI background investigation is undertaken. The investigation can take up to 3 months to complete. The nominee also completes financial disclosure forms. Upon determination by the Court of Appeals that the FBI report does not contain information that would make it reconsider its nomination, it issues an Order of Appointment. It is only at this point that a public announcement regarding the appointment is made.

**F. DIRECTIONS FOR COMPLETING THE APPLICATION**

1. All applications **must be typed and follow the Ninth Circuit application format.** Because the Ninth Circuit **Federal Public Defender** application form is periodically revised, applicants for previous vacancies need to make sure their computer-stored application matches the current form (**revised 03/2012**).
2. The application form is also available electronically (MS Word or Adobe PDF formats) from the Office of the Circuit Executive. To request an electronic version, you must either send: (1) a blank compact disc marked to indicate which program version is desired and include a self-addressed stamped envelope for return mail or (2) an email citing the file format desired to *personnel@ce9.uscourts.gov* with, “Federal Public Defender Application Request,” in the subject line. You may also access the form in PDF format by downloading it from the Office of the Circuit Executive’s website at *www.ce9.uscourts.gov*.
3. Answer **all** questions as thoroughly as possible. If a question or section is not applicable, please indicate as such. Incomplete applications **will not** be processed.
4. Respond fully to each question. If there is insufficient space for your response on the application itself, use a separate attachment sheet. Any attached sheets should be appended to the application and should refer to the related page and question number.
5. Complete and sign Authorizations and Waivers in the application.
6. Applicants are required to **submit one original and ten copies** of this application and any attachments. The original should be kept single-sided; the copies should be made double-sided. Please secure each copy of the application with an appropriately sized binder clip. Do not place each copy in a separate binder or report cover.
7. Please DO NOT include photos of yourself in the application form or in any part of the appended materials – any such photos will be redacted.
8. **ANY LETTERS OF REFERENCE (OPTIONAL) AND SUPPORTING DOCUMENTS MUST ACCOMPANY THE COMPLETED APPLICATION AND BE PROVIDED IN SUFFICIENT COPIES.** Address letters to the Circuit & Court of Appeals Executive-Ninth Circuit. Subsequent letters of endorsement or reference, unless specifically requested by the Office of the Circuit Executive, will be discarded and will not be considered. **Reference checks may be conducted as early as upon receipt of the completed application.** We do not limit such contacts solely to those persons named on the application as “references.” If this presents a

problem for you, please contact the Office of the Circuit Executive, Human Resources Department, without delay.

9. Applicants should **complete and return ONLY the application form (pp. 1-31) and any appended materials**; applicants may retain the informational pages of the application materials for their own records.
10. **All applicants will be required to provide a transcript from all law schools attended and evidence of good standing in all state bars in which membership is held.**

**G. RETURN OF APPLICATIONS**

All completed applications must be received by the deadline stated on the vacancy announcement.

<i>Parcel/Express Delivery service</i>	<i>U.S. Mail</i>
Office of the Circuit Executive	Office of the Circuit Executive
U.S. Courts for the Ninth Circuit	U.S. Courts for the Ninth Circuit
95 Seventh Street, Suite 429	P.O. Box 193939
San Francisco, CA 94103-1526	San Francisco, CA 94119-3939
(415) 355-8900	
Attention: Federal Public Defender Application	
_____ District of _____	

**THE UNITED STATES COURTS IS AN EQUAL OPPORTUNITY EMPLOYER.**

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***N.B. If an applicant believes that he or she is the recipient of discriminatory treatment at any time during the recruitment process, or if an applicant has a complaint about any other aspect of the merit selection process, such complaint should be addressed to:***

**Tina Eve Brier, Assistant Circuit Executive, Human Resources  
EDR Coordinator  
Office of the Circuit Executive  
United States Courts for the Ninth Circuit  
P.O. Box 193939  
San Francisco, CA 94119-3939**



4. **The Circuit Executive's Office should send correspondence to:**  
 **Business**    **Home**
5. **For the purposes of electronic communication, where do you wish to be contacted?**  
 **Business**    **Home**
6. **Length of residence in current state of residence** \_\_\_\_\_
7. **Are you legally entitled to permanent employment in the U.S.?**    **Yes**    **No**

<p><b>How did you first learn of this vacancy?</b></p> <p><input type="checkbox"/> Announcement? Where posted? _____</p> <p><input type="checkbox"/> Publication/Ad? Name of publication? _____</p> <p><input type="checkbox"/> Bar Association? Which one? _____</p> <p><input type="checkbox"/> Other (please specify): _____</p> <p>_____</p>
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C. **Past affiliations**

Prior Positions (List experience for last fifteen years, excluding your current position)

C.1 Employer \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone ( \_\_\_\_\_ ) \_\_\_\_\_

Supervisor/Managing Partner \_\_\_\_\_

Position(s) you held \_\_\_\_\_  
(e.g., associate, partner)

Dates of employment \_\_\_\_\_

Salary or net income (annual) \_\_\_\_\_

Duties \_\_\_\_\_

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Reason for leaving \_\_\_\_\_

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C.2 Employer \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone ( \_\_\_\_\_ ) \_\_\_\_\_

Supervisor/Managing Partner \_\_\_\_\_

Position(s) you held \_\_\_\_\_  
(e.g., associate, partner)

Dates of employment \_\_\_\_\_

Salary or net income (annual) \_\_\_\_\_

Duties \_\_\_\_\_

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Reason for leaving \_\_\_\_\_

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C.3 Employer \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone ( \_\_\_\_\_ ) \_\_\_\_\_

Supervisor/Managing Partner \_\_\_\_\_

Position(s) you held \_\_\_\_\_  
(e.g., associate, partner)

Dates of employment \_\_\_\_\_

Salary or net income (annual) \_\_\_\_\_

Duties \_\_\_\_\_

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C.4 Employer \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone ( \_\_\_\_\_ ) \_\_\_\_\_

Supervisor/Managing Partner \_\_\_\_\_

Position(s) you held \_\_\_\_\_  
(e.g., associate, partner)

Dates of employment \_\_\_\_\_

Salary or net income (annual) \_\_\_\_\_

Duties \_\_\_\_\_

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Reason for leaving \_\_\_\_\_

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**D. Description of Legal Practice**

1. Estimate what percentages of your total time in legal work during the last five years concerned:

Federal civil law matters: \_\_\_\_\_ %

Federal criminal law matters: \_\_\_\_\_ %

State civil law matters: \_\_\_\_\_ %

State criminal law matters: \_\_\_\_\_ %

Other<sup>1</sup>: \_\_\_\_\_ %

2. Estimate the percentages of your total time spent in legal work during the last five years that were:

In court \_\_\_\_\_ %

Litigation, but not in court: \_\_\_\_\_ %

Negotiations/Mediation: \_\_\_\_\_ %

Advising and counseling clients: \_\_\_\_\_ %

Legal research and writing: \_\_\_\_\_ %

Supervising the legal work of others: \_\_\_\_\_ %

Legal Education: \_\_\_\_\_ %

Other matters<sup>1,2</sup>: \_\_\_\_\_ %

3. Estimate the percentages of your total time spent in the following:

Pro Bono work \_\_\_\_\_ %

Criminal Justice Act panel work: \_\_\_\_\_ %

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<sup>1</sup> If a single aspect(s) of your legal work occupied more than 10%, please list it separately with corresponding percentage, rather than in the "Other" category.

<sup>2</sup> E.g. administration, "business development," firm management, finances, etc.



\_\_\_\_\_  
City/State/Zip Code ( )  
Phone

Opposing counsel(s) \_\_\_\_\_  
Name

\_\_\_\_\_  
Street

\_\_\_\_\_  
City/State/Zip Code ( )  
Phone

5.2 Case name: \_\_\_\_\_

Court and case citation number (if any):  
\_\_\_\_\_

Presiding Judge: \_\_\_\_\_

Nature of case: \_\_\_\_\_

Your role in case: \_\_\_\_\_

Results of your activities in this case:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

Co-counsel(s) \_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip Code ( )  
Phone

Opposing counsel(s) \_\_\_\_\_  
Name

\_\_\_\_\_  
Street

\_\_\_\_\_  
City/State/Zip Code ( )  
Phone

5.3 Case name: \_\_\_\_\_

Court and case citation number (if any):

\_\_\_\_\_

Presiding Judge: \_\_\_\_\_

Nature of case: \_\_\_\_\_

Your role in case: \_\_\_\_\_

Results of your activities in this case:

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Co-counsel(s) \_\_\_\_\_

Name

\_\_\_\_\_

Address

\_\_\_\_\_

City/State/Zip Code

(     )  
Phone

Opposing counsel(s) \_\_\_\_\_

Name

\_\_\_\_\_

Street

\_\_\_\_\_

City/State/Zip Code

(     )  
Phone

5.4 Case name: \_\_\_\_\_

Court and case citation number (if any):

\_\_\_\_\_

Presiding Judge \_\_\_\_\_

Nature of case \_\_\_\_\_

Your role in case \_\_\_\_\_

Results of your activities in this case \_\_\_\_\_

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Co-counsel(s) \_\_\_\_\_

Name

\_\_\_\_\_

Address

\_\_\_\_\_ ( )

City/State/Zip Code

Phone

Opposing counsel(s) \_\_\_\_\_

Name

\_\_\_\_\_

Street

\_\_\_\_\_ ( )

City/State/Zip Code

Phone

5.5 Case name: \_\_\_\_\_

Court and case citation number (if any):

\_\_\_\_\_

Presiding Judge: \_\_\_\_\_

Nature of case: \_\_\_\_\_

Your role in case: \_\_\_\_\_

Results of your activities in this case:

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Co-counsel(s) \_\_\_\_\_  
Name

\_\_\_\_\_ Address

\_\_\_\_\_ ( )  
City/State/Zip Code Phone

Opposing counsel(s) \_\_\_\_\_  
Name

\_\_\_\_\_ Street

\_\_\_\_\_ ( )  
City/State/Zip Code Phone

**E. Education**

1. Undergraduate institution(s) \_\_\_\_\_  
Dates attended \_\_\_\_\_  
Degree(s) received and date graduated \_\_\_\_\_  
Major field(s) of study \_\_\_\_\_

2. Law school name\* \_\_\_\_\_  
Law school address \_\_\_\_\_  
Street \_\_\_\_\_  
City/State/Zip Code \_\_\_\_\_

Class standing (if known) \_\_\_\_\_  
Dates attended \_\_\_\_\_  
Degree received and date graduated \_\_\_\_\_

3. Other law or graduate education received \_\_\_\_\_  
Institution attended \_\_\_\_\_  
Course of study \_\_\_\_\_  
Degree received and date graduated \_\_\_\_\_

4. Describe any honors, awards, law review or other activities or achievements.  
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**F. Court Admission**

List state court bars to which you are presently admitted to practice and the year of admission. Provide the addresses of the administrative offices of these organizations.\*

State bar \_\_\_\_\_

Year admitted \_\_\_\_\_

State bar \_\_\_\_\_

Address \_\_\_\_\_

Street

\_\_\_\_\_  
City/State/Zip Code

State bar \_\_\_\_\_

Year admitted \_\_\_\_\_

State bar \_\_\_\_\_

Address \_\_\_\_\_

Street

\_\_\_\_\_  
City/State/Zip Code

G. References

**All letters of reference MUST be submitted with the original application.**

Please list three professional and three personal (**not related to you**) references.

Note: All references may be contacted **upon receipt** of completed application.

**PROFESSIONAL**

1. Name \_\_\_\_\_

Title/Organization \_\_\_\_\_

\_\_\_\_\_ Street

\_\_\_\_\_ City/State/Zip Code

( ) \_\_\_\_\_ Phone

Relationship \_\_\_\_\_

Period of acquaintance \_\_\_\_\_

2. Name \_\_\_\_\_

Title/Organization \_\_\_\_\_

\_\_\_\_\_ Street

\_\_\_\_\_ City/State/Zip Code

( ) \_\_\_\_\_ Phone

Relationship \_\_\_\_\_

Period of acquaintance \_\_\_\_\_

3. Name \_\_\_\_\_

Title/Organization \_\_\_\_\_

\_\_\_\_\_ Street

\_\_\_\_\_ City/State/Zip Code

( ) \_\_\_\_\_ Phone

Relationship \_\_\_\_\_

Period of acquaintance \_\_\_\_\_

**PERSONAL**

1. Name \_\_\_\_\_

Title/Organization \_\_\_\_\_

\_\_\_\_\_ Street

\_\_\_\_\_ City/State/Zip Code

( ) \_\_\_\_\_ Phone

Relationship \_\_\_\_\_

Period of acquaintance \_\_\_\_\_

2. Name \_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_ Street

\_\_\_\_\_ City/State/Zip Code

( ) \_\_\_\_\_ Phone

Relationship \_\_\_\_\_

Period of acquaintance \_\_\_\_\_

3. Name \_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_ Street

\_\_\_\_\_ City/State/Zip Code

( ) \_\_\_\_\_ Phone

Relationship \_\_\_\_\_

Period of acquaintance \_\_\_\_\_

## H. Additional Questions

**Respond to each of the following inquiries where applicable. Indicate on additional attachment sheets the number of the Question you are answering and repeat the Question. Indicate which Questions, if any, are not applicable.**

1. List all seminars, symposia, lectures or legal meetings in the nature of continuing legal education which you have attended in the past five years, stating as to each the date, place, sponsoring organization and subject(s) of the program(s).
2. List all seminars, symposia, lectures, or legal meetings in the last five years in which you have participated as a speaker, lecturer, panelist - identifying your role and the subject(s) or topic(s).
3. If you have ever taught or lectured at a law school, please state the school(s), date(s) and subject(s) and your title, status or role.
4. Describe any non-legal teaching or lecturing you have done.
5. If you have written individually or with others any articles, treatises, texts, handbooks, or other writings on legal matters, which have been published, provide the complete citation including publisher, date, title and subject matter, and list the names, telephone numbers and current office addresses of any persons who co-authored, collaborated or assisted you in the writing or research. You may append pages of one or two representative selections (limit to maximum of 10 pages in total).
6. List any judicial or quasi-judicial office(s) you have held. Do not include any full-time position you hold at present. Please indicate whether the position was full-time or part-time, its location, the court or other entity served, your duties and period of service.
7. List any elective or appointive public offices you have ever held (other than judicial or quasi-judicial). Please indicate whether the position was full-time or part-time, its location, duties (unless obvious from the title), and the periods of service.
8. List all professional or occupational license(s) (other than law) which you have ever held. Indicate the organization(s) that issued the license(s) and whether the license(s) is still current.
9. If any professional or occupational license(s) has ever been revoked or suspended or if your conduct has been the subject of other discipline or complaint to the licensing authority or its disciplinary body, state fully the facts and circumstances and the disposition. Use attached sheets. If you have nothing to report, check here \_\_\_\_\_.
10. Describe fully all non law-related professions or occupations pursued since your first admission to the bar, which are not already listed herein. Provide dates, employer names, duties, reasons for leaving, and any other pertinent information regarding the same.

11. Describe any civic, philanthropic, community, social, or public service activities in which you have been engaged during the past five years, including any posts or offices held and honors or awards received.

12. Has your license or right to practice law before or in any state, court agency, or other tribunal ever been denied, revoked, or suspended? If so, describe the facts and circumstances fully on attached sheets.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

13. Have you ever been formally censured, reprimanded, adjudged, held in contempt, or otherwise disciplined by any judge, court, agency or tribunal? If so, describe the facts and circumstances fully on attached sheets.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

14. Has your professional conduct or ability been the subject of comment, favorable or unfavorable, in a written opinion of any judge, court, or other tribunal? If so, attach a copy of the opinion and state any facts and circumstances you feel appropriate. Use separate attached sheets.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

15. Have you been the subject of any complaint filed with or made to any attorney disciplinary body? If so, state fully the facts and circumstances and the disposition of the matter on attached sheets.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

16. Have you ever been the subject of any complaint filed with or made to any bar association or committee thereof? If so, state fully the facts and circumstances and the disposition of the matters on attached sheets.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

17. Have you ever sued or been sued by a client? If so, state fully on attached sheets the facts and circumstances, the court and case number, names, addresses and phone numbers of your attorney and all other counsel, and the disposition of the matter.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

18. Have you ever been a party to or otherwise personally involved (other than as counsel) in any litigation? If so, state on attached sheet(s) the court, case number, the nature of the case and the circumstances of your involvement, the names and current phone numbers of your attorney and of any attorney representing an interest adverse to yours, and the disposition.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

19. Have you been the subject of favorable, unfavorable or other comment in the media? If so, give particulars on attached sheet(s).

\_\_\_\_\_ Yes    \_\_\_\_\_ No

20. **Note: As part of the court of appeals' consideration of a candidate's qualifications and suitability for appointment as a Federal Public Defender, candidates nominated for final consideration will be required to provide detailed financial data including copies of their federal income tax returns for the preceding 3-year period in a preliminary disclosure statement.**

Therefore, to the best of your knowledge, are you in compliance with the tax laws of the federal government and the state, county and community of which you are a resident?

\_\_\_\_\_ Yes    \_\_\_\_\_ No

Has a tax lien or other collection procedure ever been instituted against you by federal, state or local authorities? If so, give particulars on attached sheet(s).

\_\_\_\_\_ Yes    \_\_\_\_\_ No

21. Do you now or within the last ten (10) years, have you used illegal drugs, abused alcohol or otherwise have or had a substance abuse problem? If yes, describe fully on attached sheets, the circumstances--including specific substance, duration, time period and frequency of use, and whether you received counseling or other rehabilitative treatment.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

22. Have you ever been convicted of a felony or a misdemeanor, or been arrested for driving under the influence of alcohol or drugs? If so, describe fully on attached sheet(s) the circumstances--including date, court, and disposition.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

23. Have you served in the Armed Forces of the United States or of any other country?

\_\_\_\_\_ Yes    \_\_\_\_\_ No

(If yes, please indicate on a separate sheet the branch of service, dates of service, rank or rate and type of discharge received. If still a reserve or National Guard member, please give service, branch, unit, and present rank.)

24. Are you computer literate? If so, describe your computer capability fully on attached sheet(s).

\_\_\_\_\_ Yes      \_\_\_\_\_ No

25. Do any clubs or private associations to which you belong have a discrimination clause or have a history of barring membership to anyone based on race, color, gender or religion?

\_\_\_\_\_ Yes      \_\_\_\_\_ No

26. Are you familiar with:

- a. the *Code of Conduct for Federal Public Defender Employees* Volume II Guide to Judiciary Policies and Procedures, Part A, Chapter 4 (available on [USCourts.gov](http://USCourts.gov)), and
- b. the limitation upon federal employees on earning outside income prescribed under Title VI of the Ethics Reform Act of 1989 and its amendments?

\_\_\_\_\_ Yes      \_\_\_\_\_ No

27. Please attach a brief statement of why you are seeking the position of Federal Public Defender and why you feel that you are qualified for the position. Include any special professional, occupational or other experience you have had which you feel should be considered by the Screening Committee. Describe how your educational, legal, administrative and business experience have prepared you for this position.

**I. Health Information**

1. What is your general present state of physical and mental health?

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2. When was your last general physical examination? Finalists who have not had a general physical examination within the past two years may be asked to do so.

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3. What were the results? \_\_\_\_\_

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4. What is the name, address and phone number of the examining physician?

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If you answer yes to questions 5, 6, 7, or 8, below, please provide the particulars on attached sheets including, (where appropriate), the causes, dates, name, address and telephone number of physician(s) or other professional counselors consulted, place or confinement, and the present status of the conditions which caused the confinement or incapacitation.

5. Have you been hospitalized due to injury or illness (other than pregnancy or child birth) within the past five years?

\_\_\_\_\_ Yes    \_\_\_\_\_ No

6. During the past ten years, have you been prevented from working due to injury or illness, or otherwise incapacitated (except pregnancy or child birth) for a period of more than 10 days?

\_\_\_\_\_ Yes    \_\_\_\_\_ No

7. Do you have any disabilities which would prevent you from performing the essential functions of the position of Federal Public Defender? If so, please provide details on attached sheets.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

8. Have you ever been counseled or treated for any condition arising from the state of your mental health or from the use of drugs/alcohol?

\_\_\_\_\_ Yes    \_\_\_\_\_ No

9. Do you now or have you since the date of graduation from law school used illegal drugs, abused alcohol or otherwise have or had a substance abuse problem? If yes, describe fully on attached sheets, the circumstances -- including specific substance, duration, time period and frequency of use, and whether you received counseling or other rehabilitative treatment.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

10. Since the date of graduation from law school, have you been convicted of a felony or a misdemeanor or been arrested for driving under the influence of alcohol or drugs? If so, describe fully on attached sheet(s) the circumstances -- including date, court and disposition.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

11. During the last 10 years, were you discharged from any job for any reason, did you quit after being told that you would be discharged, or did you leave by mutual agreement because of specific problems? If "Yes," explain for each job the problem(s) and your reason(s) for leaving. Give the employer's name and address.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

12. Within the last 12 months or currently, have you been delinquent on any Federal debt (including delinquencies arising from Federal taxes, loans, overpayment of benefits, and other debts to the U.S. Government plus defaults on Federally guaranteed or insured loans such as student and home mortgage loans)? If "Yes," explain the type, length and amount of the delinquency or default, and steps you took or are taking to correct errors or repay the debt. Give any identification number associated with the debt and the address of the Federal agency involved.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

14. Has your ability to perform the essential functions of past or current professional positions held since the date of graduation from law school been impaired as a result of the state of your mental health or from the use of drugs or alcohol? If so, please provide details on attached sheets.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

**J. Authorizations and Waivers**

1. Please complete, sign, and return the medical authorization and waiver release form. If selected for an interview, we will mail the medical authorization and waiver form to the physician(s) listed on the form.
2. Please complete, sign, and return the professional experience inquiry authorization and waiver form. You will be requested to obtain from the state bar association(s) proof of membership in good standing and any applicable disciplinary history (Section L).
3. All applicants who are members of the California bar must complete, sign, and return a release of all claims form.

**Note: if you are selected for interview, a copy will be sent to the disciplinary and inquiry body of each state bar listed in section "F" of this application.**

**Ninth Circuit  
Federal Public Defender Application Form**

**Office of the Circuit Executive  
P.O. Box 193939  
San Francisco, CA 94119-3939  
(415) 355-8900**

**Medical Authorization and Waiver**

Physician's name \_\_\_\_\_

Address \_\_\_\_\_

Street

\_\_\_\_\_

City/State/Zip Code

(      )

Phone

I hereby authorize any person designated by the Ninth Circuit or the Merit Screening Committee to communicate orally (including by telephone) and/or in writing with the physician or counselor named above with regard to my physical and mental condition and history, and any care, treatment and advice given me.

I hereby authorize and direct the physician or counselor named above to communicate to such person orally (including by telephone) such information regarding my physical and mental condition, care, treatment and advice as may be sought by such person and to supply a written statement if requested by such person. For these purposes, I hereby waive any physician-patient privilege that may exist.

Name \_\_\_\_\_

Address \_\_\_\_\_

Street

\_\_\_\_\_

City/State/Zip Code

(      )

Phone

Signature \_\_\_\_\_

**Ninth Circuit  
Federal Public Defender Application Form**

**Office of the Circuit Executive  
P.O. Box 193939  
San Francisco, CA 94119-3939  
(415) 355-8900**

**Professional Experience Inquiry**

**Authorization and Waiver Form**

I hereby authorize the administrators of the disciplinary and inquiry bodies of any court, bar or other association to disclose to the Screening Committee, the Ninth Circuit Judicial Council and the Court of Appeals all information contained in the files of such bodies concerning my present professional status, all complaints which have been made against me, together with the disposition thereof. I expressly waive whatever right I may have to confidentiality of the foregoing information.

I also hereby authorize the custodian of any records or information related to my application for Federal Public Defender to permit the examination or receipt of such records and/or information by anyone designated by the Screening Committee, the Ninth Circuit Judicial Council and the Court of Appeals.

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Print or Type Name

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Signature

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Date Signed

**Ninth Circuit  
Federal Public Defender Application Form**

**Office of the Circuit Executive  
P.O. Box 193939  
San Francisco, CA 94119-3939  
(415) 355-8900**

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I also hereby authorize the custodian of any records or information related to my application for Federal Public Defender to permit the examination or receipt of such records and/or information by anyone designated by the Screening Committee, the Ninth Circuit Judicial Council and the Court of Appeals.

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Print or Type Name

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Signature

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Social Security Number

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Date Signed

**Ninth Circuit  
Federal Public Defender Application Form**

**Office of the Circuit Executive  
P.O. Box 193939  
San Francisco, CA 94119-3939  
(415) 355-8900**

**RELEASE OF ALL CLAIMS FORM**

**STATE BAR OF CALIFORNIA**

*(Only required of applicants who are members of the State Bar of California)\**

I hereby release, discharge and exonerate the State Bar of California, its agents and representatives, and any person so furnishing information from any and all liability of every nature and kind arising out of the furnishing or inspection of such documents, records, or the information or the investigation made by the State Bar of California.

The undersigned further waives all rights or benefits which the undersigned now has or in the future may have under the terms of § 1542 of the Civil Code of the State of California, which said section reads as follows:

"A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor."

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Print or Type Name

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Signature

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Date Signed

\* Please note that if you are requested to provide proof of your membership and good standing in the State Bar of California you will be required to make a payment of \$25 with your request. Please do not send this release of claims form to the State Bar of California unless you are selected for an interview.

**K. Application Verification**

The questions answered and statements made in this application are true and correct (or are based on information I believe to be true and correct).

**I will submit to a physical and/or psychiatric examination at my expense, if requested to do so.** I also authorize my former employers and others who are familiar with my work and character to give any information they may have regarding me. I hereby waive any claims that I could make against them for information provided in connection with this application.

If selected for interview by the Screening Committee, I will provide transcripts from all law schools attended and evidence of good standing in all state bars in which membership is held.

This application is being submitted by me personally and, if selected, I am willing to serve as a Federal Public Defender in the district where the vacancy occurs.

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Signature

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Date Signed

**L. Law School Transcripts and Bar Admissions**

All applicants are requested to send their official transcript(s) from all law schools attended as well as all certificate(s) from any state bar in which the applicant is an active member. The certificate should indicate the applicant's membership status (in good standing or otherwise) and whether there are or have been any disciplinary matters pending or resolved. These documents should be received by the Office of the Circuit Executive no later than the closing date listed in the vacancy announcement.

**Tina Eve Brier, Assistant Circuit Executive, Human Resources  
Office of the Circuit Executive  
United States Courts for the Ninth Circuit  
P.O. Box 193939  
San Francisco, CA 94119-3939**

*[Instructions to Applicant: Please insert the information requested based upon that which you supplied in the full application form].*

**APPLICATION SUMMARY**

**Name:**

**City of Residence:**

**Present Affiliation:**

**Position:**

**Since:**

**5 year Practice History**

**Criminal Law \_\_\_\_%; Commercial Law \_\_\_\_%; Gen. Civil Law \_\_\_\_%; Other \_\_\_\_%**

**Previous Affiliations (last 15 years)**

Dates

Organization

Location

**Education**

Undergraduate:

Degree:

Year:

Law School:

Degree:

Year:

**Special achievements, recognition, publications (academic or otherwise):**

**Professional, community, or public service activities/awards:**

3/2012