



**OFFICE OF THE CLERK
United States District Court
Eastern District of California**

**THE ELECTRONIC NOTICING PROGRAM
Orders, Notices & Judgments**

WHAT IS ELECTRONIC NOTICING?

The United States District Court for the Eastern District of California has developed an automated program which allows the Office of the Clerk to transmit copies of orders, notices and judgments to attorneys of record via facsimile. Participating in this program requires that a dedicated facsimile line (not shared with a phone line) be available.

HOW THE PROGRAM WORKS . . .

1. Attorneys who participate in the program authorize the Clerk of Court to transmit via facsimile:
 - Orders
 - Judgments
 - Court Notices
2. Facsimiles are transmitted directly to the attorney's dedicated fax number in lieu of mailing copies of documents.
3. The Clerk's Office maintains a report confirming receipt by parties of the electronic notice.
4. If the Clerk's Office is unable to confirm receipt of the electronic notice, a notice by mail will be effected on the same day.

HOW TO GET STARTED . . .

If you wish to participate in the Electronic Noticing Program, please complete the attached authorization and mail or **fax** it to:

United States District Court
Jack L. Wagner, Clerk of Court
501 I Street, Room 4-200
Sacramento, CA 95814
Fax: (916) 491-3960

AUTHORIZATION TO SEND ORDERS, JUDGMENTS AND NOTICES BY FACSIMILE TRANSMISSION

Pursuant to Fed.R.Civ.P. 79(d) and 5, and Fed.R.Crim.P 49, the Clerk of the United States District Court for the Eastern District of California is required to give immediate notice of the entry of orders, notices and judgments by mail to all parties not in default for failure to appear. In all cases in which the capability exists and I appear as attorney of record, I hereby authorize the Clerk of the District Court to send such notification SPECIFICALLY TO ME by facsimile or other electronic means. I understand that this electronic notice will be in lieu of notice by mail, and I EXPRESSLY WAIVE NOTICE BY MAIL. The fax telephone number listed below is dedicated for facsimile transmission.

ATTORNEY NAME: _____ **STATE BAR #:** _____

FIRM NAME: _____ **TELEPHONE #:** _____

STREET ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

SIGNATURE: _____ **FAX NUMBER:** _____

Additional copies of this form may be obtained from the Clerk's Office in Sacramento, California or you may call (916) 930-4000 to request forms by mail.