



Fresno, California

www.caed.uscourts.gov

Position Details

Job Grade: JSP 11-14

Starting Salary Range: \$58,562 – \$128,223

Closing Date: 04/17/2015

How to Apply:

Applicants must submit materials electronically through the OSCAR system located at <https://oscar.uscourts.gov/>. The posting is listed under the account of U.S. Magistrate Judge Barbara A. McAuliffe. Materials must include:

- 1) An introductory cover letter
- 2) A chronological resume
- 3) A writing sample (not more than 10 pages in length)
- 4) A list of at least 3 professional references
- 5) A copy of the applicant's law school transcript

Benefits:

- Paid Holidays
- Health Insurance
- Dental & Vision Insurance
- Retirement Coverage
- Flexible Spending Account
- Life Insurance
- On Site Gym

For more information about the federal courts:

www.USCourts.gov

POSITION OVERVIEW

The court is seeking career-oriented applicants for a full-time, Pro Se Law Clerk position in our Fresno office. The incumbent will be assigned to support one or more U.S. Magistrate Judges by conducting extensive research and writing on writs of habeas corpus filed by prisoners.

The position is a regular, full-time position eligible for full federal benefits (including retirement coverage). The selected applicant will be expected to commence employment on or shortly after Monday June 1, 2015.

MINIMUM QUALIFICATIONS

For consideration, applicants must be law school graduates with excellent academic records and excellent research and writing skills. Applicants must also possess one or more years of post graduate legal work experience in a high-volume, production oriented work environment. Additional years of work experience including federal clerkship experience and/or experience handling habeas litigation are highly preferred. Starting salary will be set based on the following:

For appointment at a JSP grade 11 step 1 (\$58,562), an applicant must be a law school graduate and possess at least one year of full-time legal work experience after graduation from law school.

For appointment at a JSP grade 12 step 1 (currently \$70,192), an applicant must meet the qualifications for a JSP grade 11 AND be a member of the Bar of a state, territorial or Federal Court of general jurisdiction.

For appointment at a JSP grade 13 step 1 (currently \$83,468), an applicant must meet the qualifications for a JSP grade 12 and possess at least one additional year (i.e., two or more total years) of full-time legal work experience after graduation from law school

For appointment at a JSP grade 14 step 1 (\$98,633), applicants must meet the qualifications for a JSP grade 13 and possess at least one additional year (i.e., three or more total years) of full-time legal work experience after graduation from law school.

Disclosures

The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice. Only qualified applicants will be considered for this position. Participation in the interview process will be at the applicants own expense and relocation expenses will not be provided. As a condition of employment, the selected candidate will be subject to an FBI fingerprint background check. All information provided by applicants is subject to verification and background investigation. Applicants must be either U.S. citizens or eligible to work for the United States government.