



Fresno, California
www.caed.uscourts.gov

Position Details

Job Grade: JSP 12/1 - 14/10

Starting Salary Range:

JSP 12/1- \$70,192

JSP 13/1 - \$83,468

JSP 14/1 - \$98,633

Closing Date: October 30, 2015

How to Apply:

Applicants must submit materials electronically through the OSCAR system located at <https://oscar.uscourts.gov/>. The posting is under the account of Magistrate Judge Dale A. Drozd.

Materials must include:

- 1) An introductory cover letter
- 2) A chronological resume
- 3) A writing sample (not more than 10 pages in length)
- 4) A list of at least 3 professional references
- 5) Copy of law school transcript

Benefits:

- Paid Holidays
- Health Insurance
- Dental & Vision Insurance
- Retirement Coverage
- Flexible Spending Account
- Life Insurance
- Parking
- On Site Gym

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www.USCourts.gov

U.S. Magistrate Judge Dale A. Drozd was recently confirmed to a U.S. District Judgeship. He is expected to enter on duty in this new capacity by November 2015. Judge Drozd will relocate from our Sacramento courthouse to our Fresno courthouse upon his elevation.

At this time, Judge Drozd is seeking applicants for a full-time, career law clerk position in his new Fresno chambers. Law clerks perform substantive review, research and writing on a wide range of issues that arise in federal litigation. In addition, law clerks prepare bench memos and orders on such matters that are pending before a judge.

The “career” designation of this position indicates an expectation that the term of employment will last four or more years. The designation will permit the incumbent to participate in the court’s retirement programs; however, it does not change the incumbent’s “at-will” employment status.

Minimum Qualifications

For consideration, applicants must be law school graduates with strong academic records. Applicants also must possess:

- At least two years of post-graduate legal work experience
- Strong writing skills.
- Excellent research and case management skills.
- The ability to work independently in a production oriented, high-volume work environment.
- Bar membership in a state, territory or federal court of general jurisdiction.

In addition to the minimum qualifications, candidates who possess the following are preferred:

- Post graduate civil litigation experience.
- Federal clerkship experience.

Disclosures

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.
- Only qualified applicants will be considered for this position.
- Employees of the U. S. District Court serve under “Excepted Appointments” and are considered “at will” employees. Federal Civil Service classifications or regulations do not apply; however, court employees are entitled to the same benefits as other Federal Government employees. Court employees are subject to a Code of Conduct. A copy will be provided upon request.
- Participation in the interview process will be at the applicants own expense and relocation expenses will not be provided.
- As a condition of employment, the selected candidate will be subject to an FBI fingerprint background check. All information provided by applicants is subject to verification and background investigation.
- Applicants must be either U.S. citizens or eligible to work for the United States government.

