



Fresno, California  
[www.caed.uscourts.gov](http://www.caed.uscourts.gov)

#### Position Details

Job Grade: JSP 12-14  
Salary Range: \$71,012 –\$129,723  
Closing Date: 3/4/2016

#### How to Apply:

Applicants must submit materials electronically through the OSCAR system located at <https://oscar.uscourts.gov/>. The posting is listed under the account of U.S. Magistrate Judge Sheila K. Oberto.

#### Applicants must provide:

- 1) An introductory cover letter addressed to U.S. Magistrate Judge Sheila K. Oberto, U.S. District Court, 2500 Tulare Street #1501, Fresno, CA 93721
- 2) A chronological resume
- 3) A writing sample written within the past year and not more than 10 pages in length
- 4) Copy of law school transcript
- 5) A list of at least 3 professional references (at least 1 must be a person the applicant has worked for in the past 2 years)

#### Benefits:

- Paid Holidays
- Health Insurance
- Dental & Vision Insurance
- Flexible Spending Account
- Life Insurance
- On Site Gym
- Onsite, paid parking space

For more information about benefits go to: [USCourts.gov](http://USCourts.gov)

#### POSITION OVERVIEW

U.S. Magistrate Judge Sheila K. Oberto is seeking well qualified applicants for a full-time, career law clerk position in her Fresno chambers. The incumbent will perform substantive review, research and writing on a wide range of issues that arise in federal litigation. In addition, the incumbent will prepare bench memos and orders on such matters that are pending before the judge.

The “career” designation of this position indicates an expectation that the term of employment will last four or more years. The designation will permit the incumbent to participate in the court’s retirement programs; however, it will not change the incumbent’s “at-will” employment status.

#### MINIMUM QUALIFICATIONS

For consideration, applicants must be law school graduates with strong academic records. Applicants also must possess:

- At least two years of post-graduate legal work experience (civil litigation experience is highly preferred).
- Federal clerkship experience.
- Strong demonstrated writing, research and case management skills.
- The ability to work independently in a production oriented, high-volume work environment.
- Bar membership in a state, territory or federal court of general jurisdiction.

#### DISCLOSURES

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.
- Only qualified applicants will be considered for this position.
- Employees of the U. S. District Court serve under “Excepted Appointments” and are considered “at will” employees. Federal Civil Service classifications or regulations do not apply; however, court employees are entitled to the same benefits as other Federal Government employees. Court employees are subject to a Code of Conduct. A copy will be provided upon request.
- Participation in the interview process will be at the applicants own expense and relocation expenses will not be provided.
- As a condition of employment, the selected candidate will be subject to an FBI fingerprint background check. All information provided by applicants is subject to verification and background investigation.
- Applicants must be either U.S. citizens or eligible to work for the United States government.