U.S. District Court – Eastern District of California
Opportunity Announcement #2016-09

Law Clerk (Term)

CLOSING DATE EXTENDED: 6/24/2016

Fresno, California
www.caed.uscourts.gov

Position Details
Job Grade: JSP 12-13
Salary Range: $71,012 –$109,781
Closing Date: 6/24/2016

How to Apply:
Applicants must submit materials electronically through the OSCAR system located at https://oscar.uscourts.gov/. The posting is listed under the account of U.S. Magistrate Judge Sheila K. Oberto.

Applicants must provide:
1) An introductory cover letter addressed to U.S. Magistrate Judge Sheila K. Oberto, U.S. District Court, 2500 Tulare Street #1501, Fresno, CA 93721
2) A chronological resume
3) A writing sample written within the past year and not more than 10 pages in length
4) Copy of law school transcript
5) A list of at least 3 professional references (at least 1 must be a person the applicant has worked for in the past 2 years)

Benefits:
- **Paid Holidays**
- **Health Insurance**
- **Dental & Vision Insurance**
- **Flexible Spending Account**
- **Life Insurance**
- **On Site Gym**
- **Onsite, paid parking space**

For more information about benefits go to: USCourts.gov

POSITION OVERVIEW

U.S. Magistrate Judge Sheila K. Oberto is seeking well qualified applicants for a full-time, term law clerk position in her Fresno chambers. The incumbent will perform substantive review, research and writing on a wide range of issues that arise in federal litigation. In addition, the incumbent will prepare bench memos and orders on such matters that are pending before the judge.

The expected start date of employment will be August 2016 with an initial term of appointment of one year (subject to renewal of up to three additional years).

MINIMUM QUALIFICATIONS

For consideration, applicants must be law school graduates with strong academic records. Applicants must also possess:

- At least one year of post-graduate legal work experience is required. Prior experience in one or more of the following areas is highly preferred: social security or other administrative appeals, pro se prisoner cases, habeas actions, and civil litigation. Prior federal clerkship experience is also highly preferred.
- Bar membership in a state, territory or federal court of general jurisdiction is required.
- Strong demonstrated writing, research and case management skills.
- The ability to work independently in a production oriented, high-volume work environment.

DISCLOSURES

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.

- Only applicants who meet the stated minimum qualification will be considered for this position. Applicants also must be either U.S. citizens or eligible to work for the United States government.

- Employees of the U.S. District Court serve under "Excepted Appointments" and are considered "at will" employees. Federal Civil Service classifications or regulations do not apply; however, court employees are entitled to the same benefits as other Federal Government employees. Court employees are subject to a Code of Conduct. A copy will be provided upon request.

- Participation in the interview process will be at the applicants own expense and relocation expenses will not be provided.

- As a condition of employment, the selected candidate will be subject to an FBI fingerprint background check. All information provided by applicants is subject to verification and background investigation.