

U.S. District Court – Eastern District of California
Opportunity Announcement #2024-14

Term Law Clerk



Fresno, California
www.caed.uscourts.gov

Position Details

Job Grade: JSP 11 – 13
Starting Salary Range: \$72,758 – \$103,701
Closing Date: Open until filled; however, priority will be given to materials received by Friday, May 24, 2024.

How to Apply:

Materials must be submitted electronically through the OSCAR system located at <https://oscar.uscourts.gov/>. The posting can be found under the account of U.S. District Judge Jennifer L. Thurston.

Materials must include:

- 1) An introductory cover letter addressed to U.S. District Judge Jennifer L. Thurston, U.S. District Court, 2500 Tulare Street #1501, Fresno, CA 93721
- 2) A chronological resume
- 3) A writing sample (not more than 10 pages in length)
- 4) A list of at least 3 professional references
- 5) A copy of the applicant's law school transcript

U.S. District Judge Jennifer L. Thurston is seeking candidates for one term law clerk position in her Fresno chambers with a start date on or shortly after July 1, 2024. The incumbents will conduct extensive research and writing on a wide range of issues that arise in federal litigation. Some of the responsibilities will include work on civil motions, criminal motions seeking compassionate release and assist with trials.

Term law clerks are appointed for a defined term of employment and an individual's service is limited to a maximum of four years to any combination of federal judges.

Work will be expected to be performed in our Fresno courthouse on a regular and recurring basis with limited availability of telework subject to Judge Thurston's approval. Judge Thurston will consider a candidate's preference for full-time telework for extraordinarily qualified candidates. This preference should be stated in a candidate's cover letter.

MINIMUM QUALIFICATIONS

For consideration, applicants must be law school graduates with excellent academic records and excellent research and writing skills. Applicants who possess post-graduate legal work experience in a high-volume, production-oriented work environment are preferred and candidates who possess at least three years of practice or federal law clerk experience are highly preferred.

Starting salary will be set based on the following:

Candidates with less than one year of post-graduate legal work experience will be placed at a JSP grade 11 step 1 (\$72,758).

Candidates with at least one year of post-graduate legal work experience and Bar membership in a state, territorial or Federal Court of general jurisdiction will be placed at a JSP grade 12 step 1 (\$87,208).

Candidates with at least two years of post-graduate legal work experience and Bar membership in a state, territorial or Federal Court of general jurisdiction will be placed at a JSP grade 13 step 1 (\$103,701).

Consideration for placement above step 1 will be limited to candidates who possess work experience as a federal employee at a higher grade and/or step as permitted under Highest Previous Rate (HPR) Authority rules.

**Term Law Clerk
Opportunity Announcement
#2024-14
Page 2 of 2**

Benefits:

The court offers a competitive benefits package that includes:

- Paid Holidays
- Health Insurance
- Dental & Vision Insurance
- Life Insurance
- On Site Parking
- On Site Gym

For more information about the U.S. Courts and available benefits visit: www.uscourts.gov

DISCLOSURES

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.
- Only qualified applicants will be considered for this position.
- The selected candidate will be subject to an FBI fingerprint background check. All information provided by applicants is subject to verification and background investigation.
- Court employees serve under “Excepted Appointments” and are considered “at will” employees. Federal Civil Service classifications or regulations do not apply; however, court employees are entitled to the same benefits as other Federal Government employees. Court employees are also subject to a Code of Conduct (a copy can be found on the *Careers>Employment Information>Code of Conduct* section of the court’s website at www.caed.uscourts.gov).
- Participation in the interview process will be at the applicant’s own expense and relocation expenses will not be provided.
- Applicants must meet citizenship requirements to work for the United States government. The requirements can be found through the *Careers>Employment Information>Disclosures* section of the court’s website at www.caed.uscourts.gov.