



United States District Court

EASTERN DISTRICT OF CALIFORNIA
ROBERT E. COYLE FEDERAL COURTHOUSE
2500 TULARE STREET, FRESNO, CA 93721

CHAMBERS OF DISTRICT JUDGE DALE A. DROZD

COURTROOM 5, SEVENTH FLOOR
TEL: (559) 499-5650

CIVIL LAW AND MOTION

Civil law and motion is heard on the 1st and 3rd Tuesdays of every month, beginning at 9:30am. It is not necessary to clear a date with the Courtroom Deputy prior to filing your motion. The parties are required to comply with Local Rule 230, or other applicable rules and notice requirements.

SUBMITTED MOTIONS

The court may determine motion(s) suitable for decision without oral argument and may take the matter(s) under submission pursuant to Local Rule 230(g).

All briefs must be submitted using Times New Roman font of no less than 12pt size. Footnotes must be no more than one size smaller than the text size. Unless prior leave of court is obtained, all moving and opposition briefs or legal memorandum must not exceed 25 pages. Reply briefs filed by moving parties must not exceed 15 pages. For good cause shown, the court may grant an application to extend these page limitations. Briefs that exceed the page limitations or are filed without leave of court may not be considered. Finally, no supplemental briefs may be filed without prior leave of court.

TELEPHONIC APPEARANCES FOR CIVIL MOTIONS

Parties are encouraged to appear telephonically and may do so by dialing 877-402-9757 (access code 6966236) at the time of the hearing. Because the court may be hearing other matters using the same conference line, please wait to state your appearance until your case has been called and appearances are requested. Keep all background noise to a minimum. Use of any feature(s) that may have an impact upon the quality of voice transmission (such as speakerphones, headsets, etc.) are prohibited; use of a land line or hand held cell phone is required. At least 48 hours prior to the hearing you must email Courtroom Deputy Jami Thorp, at JThorp@caed.uscourts.gov, to advise the court you will be appearing telephonically.

TENTATIVE RULINGS

Judge Drozd DOES NOT issue tentative rulings.

CRIMINAL LAW AND MOTION

All criminal cases will be heard on Mondays at 10:00a.m., unless prior approval for a different time has been given by the court. Any changes to the Monday law and motion calendar MUST be made by electronically filing and emailing a stipulation and proposed order no later than 12:00p.m., on the Thursday prior to the hearing.

It is Judge Drozd's practice not to hold evidentiary hearings on his Monday morning criminal calendar. A party seeking an evidentiary hearing should so state in its moving or opposing papers and make its arguments for or against the need for an evidentiary hearing. On the Monday morning calendar, Judge Drozd will hear argument and will either rule on the motion on the papers or specially set an evidentiary hearing on an agreed upon date.

EMAILING PROPOSED ORDERS

Pursuant to Local Rule 137(b), when filing a proposed order, you are required to email the proposed order in Word format to chambers at dadorders@caed.uscourts.gov, in addition to filing the pdf version via the CM/ECF system. Proposed orders must be formatted with 12 point Times New Roman font, line spacing multiple at 1.7 or exactly at 24, and the pleading numbers must be in line with the text.

COURTESY COPIES

If any document electronically filed exceeds 25 pages in length, including exhibits or attachments, the parties are required to provide a complete courtesy copy for chambers, properly tabbed and fastened. Delivery of courtesy copies should go directly to the Clerk's Office (not chambers), Suite 1501, located on the 1st floor.

REQUEST TO SEAL DOCUMENTS

Pursuant to Local Rule 141, a Notice of Request to Seal Document(s) must be filed electronically. The Request to Seal, a proposed sealing order (in Word), and all documents covered by the request must be emailed to dadorders@caed.uscourts.gov. If the request is approved and notice of electronic filing of the sealing order is received, all documents covered by the order must be emailed to ApprovedSealed@caed.uscourts.gov for filing under seal.

PRETRIAL CONFERENCES

The court requires a Joint Pretrial Statement be electronically filed and emailed in Word format to dadorders@caed.uscourts.gov at least 7 days prior to the Pretrial Conference. The Pretrial Order will set dates for motions in limine, the submission of exhibits, and other trial related documents and/or deadlines.

TRIAL INFORMATION

On the 1st and 3rd Tuesdays of the month, trials will begin at 1:00 p.m., all other Tuesdays at 8:30 a.m., (or Wednesdays at 8:30 a.m. if that Monday falls on a Federal Holiday).

To bring large physical items, demonstrative exhibits, or electronic equipment, etc., to the courtroom, counsel must make arrangements with the Courtroom Deputy, who will contact Court Security for clearance to enter the building with the items.

Conference rooms are available on either side of the courtroom (out in the hallway) for use during trial.

AUDIO VISUAL EQUIPMENT

The Courtroom has a variety of audio visual equipment available to use for trial purposes. Available equipment includes: ELMOs, projectors, plasma screens, microphones, assisted listening devices and laptop connections. Attorneys should arrange through the Courtroom

Deputy a time to meet with court Information Technology staff for training on electronic equipment prior to trial.

TRANSCRIPT ORDERS

If you wish to order a transcript, please contact the Court Reporter who covered the hearing directly. Contact information for individual Court Reporters can be found on the U.S. District Court's website.

ADDITIONAL INFORMATION

Please contact Judge Drozd's Courtroom Deputy, Jami Thorp, at JThorp@caed.uscourts.gov.