

Link your upgraded PACER Account to your ECF Account

You must have an **upgraded individual** PACER account and know your CM/ECF login and password before continuing with these procedures.

This is a one-time procedure.

****NOTE: This step cannot be completed until the California Eastern District is live on NextGen on July 6, 2021. ****

1. Click on the **NextGen ECF Link** on the Eastern District of California's website: www.caed.uscourts.gov



2. Login using your **upgraded PACER** username and password.

A screenshot of a web browser's login form. The form has a blue header with the word 'Login'. It contains three input fields: 'Username *', 'Password *', and 'Client Code'. Below the fields are three buttons: 'Login', 'Clear', and 'Cancel'. At the bottom of the form, there are three links: 'Need an Account?', 'Forgot Your Password?', and 'Forgot User Name?'. A notice at the bottom states: 'NOTICE: This is a restricted government web site for official PACER use only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.'

3. Click on **Utilities** on the top menu. Under **Your Account**, select [Link a CM/ECF account to my PACER account](#)



4. Enter your **current ECF login** and **password**. Click **Submit**.

A screenshot of the 'Link a CM/ECF account to my PACER account' utility page. The page has a header with the CM/ECF logo and navigation links: 'Query', 'Reports', 'Utilities', 'Help', and 'Log Out'. Below the header, the page title is 'Link a CM/ECF account to my PACER account'. The main content area contains the following text: 'This utility links your PACER account with your e-filer account in this court. If you use CM/ECF for PACER only, no action is necessary. If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, enter your old CM/ECF login and password below and press Submit to link the accounts (or go back if the names don't match)'. Below this text are two input fields: 'CM/ECF login:' with the text 'atest' entered, and 'CM/ECF password:' with a masked password of seven dots. At the bottom of the form are 'Submit' and 'Clear' buttons. A link for 'Forgot login/password' is located at the bottom left of the page.

5. Verify that the CM/ECF and PACER accounts listed are accurate and click Submit. (DO NOT link a shared PACER account to your CM/ECF account.)

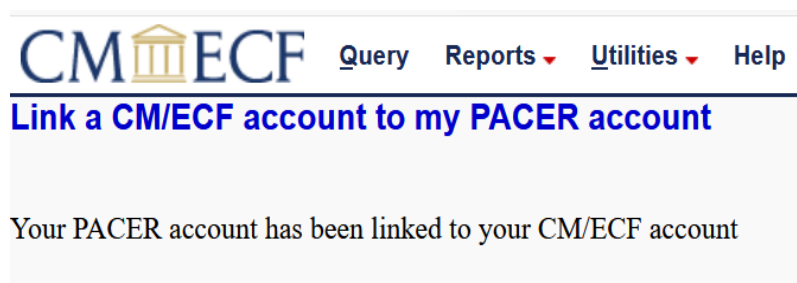
Link a CM/ECF account to my PACER account

Do you want to link these accounts?

CM/ECF	John Attorney
PACER	John Attorney

After you submit this screen, your old e-filing credentials for the CM/ECF account will be permanently linked to your upgraded PACER account. Use your upgraded PACER account to e-file in this court.

6. A confirmation message will appear acknowledging that the accounts have been linked. You have successfully linked your account. Refresh your screen (press F5) to see the Civil and Criminal menu items for filing.



****NOTE:** You will now only use your new PACER username and password to login to **both** PACER and NextGen CM/ECF. ******