

**UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF CALIFORNIA**



**PRO HAC VICE APPLICATION,  
ECF REGISTRATION AND CONSENT  
TO ELECTRONIC SERVICE,  
PROPOSED ORDER**

1. The petitioning attorney must complete and sign the application.
2. The petitioning attorney must attach a certificate of good standing from the court in the attorney's state of primary practice to the application.
3. The sponsoring attorney must submit the application electronically via the court's electronic filing system, CM/ECF, using the event "Application for Pro Hac Vice and Proposed Order" in the "Proposed Orders" category.
4. A word-processed version of the application must be submitted to the judge for signature by emailing it to the judge's proposed order mailbox at:  
  

[\(judge's initials\)orders@caed.uscourts.gov](mailto:(judge's initials)orders@caed.uscourts.gov)
5. The filing fee of \$225.00 must be submitted, either via CM/ECF using the event "Pro Hac Vice Application Payment" in the "Credit Card Payments" category, or by submitting a check to the clerk's office. The application will not be processed until the filing fee has been paid.
6. When the application is approved, counsel will be notified electronically via email.