

U.S. District Court

RFQ 16-200

SPECIFICATION

for

Cabinets in Sacramento Courtrooms

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SUMMARY OF WORK

1.0 GENERAL

1.1 DESCRIPTION: The site of this project is Sacramento Courthouse located on the 501 I Street, Sacramento, CA 95814.

The intent of this project is to build a cabinet in 8 courtrooms to house AV equipment racks and to match the esthetics of the courtroom. The Courthouse is owned by the Federal Government, and it is not subject to the requirements of the local Building Department. However, all local, state and federal codes need to be adhered to.

The contractor shall furnish adequate supervision, labor, materials, supplies and equipment necessary to perform all the services required under this contract in an orderly, timely and efficient manner.

Unless otherwise indicated, items of work are inclusive of, but not limited to, all labor, materials, equipment, traffic control, safety measures, replacement of disrupted improvements, coordination, preparation and accommodation of project constraints (whether specifically identified in these specifications or encountered during the contract) necessary to complete the item in conformance with all applicable governing agency regulations and specifications to the satisfaction of the Government and inspecting agency. Items of work that are necessary to complete the project in accordance with the plans and specifications if any, but that are not specifically called out in the Schedule of Unit Prices, are considered incidental to the project and are not subject to separate compensation.

The project requirements are:

Proposal

The contractors proposal should include pricing for all items listed below as well as any item the contractor believes will be needed to complete this project. Proposals are due on Friday, September 23, 2016 by 4:00 PM. Proposals can be emailed to Colleen Hutchison at chutchison@caed.uscourts.gov or hand delivered to Colleen Hutchison at 501 I Street, Suite 4-200, Sacramento, CA 95814.

Design

Must follow the design of the courtroom and use anegre wood. The cabinet should be approximately 46"Hx36"Wx62"L with 4" hollow bottom for wires. Site visits can be arranged by contacting Colleen Hutchison at (916) 930-4021.

Dimensions:

Contractor is to verify all conditions and dimensions.

Cabinet:

Contractor is to supply all labor and materials to perform below work;

Dispose of existing cabinet. Follow the design of the Judges' bench and use anegre wood. Double doors that open in the front and double doors that open in the back with ventilation on all doors. The front doors will have wood slates made out of anegre wood and the back doors use metal vents (existing vents) or speaker material for ventilation.

Contractor will need to remove existing cabinet and touch up the bench where the cabinet was removed. Ensure all adjacent furniture and surfaces are protected while moving and during removal and replacing the cabinet.

Full compensation for providing all labor, materials, tools and equipment necessary to meet the above requirements shall be considered included in the contract price and no additional compensation shall be allowed therefore.

1.2 POINTS OF CONTACT: Colleen Hutchison, is the Contracting Officer. Her telephone numbers are: office, (916) 930-4021, and cellular, (916) 870-2379.

1.3 USE OF SITE: Limit use of the premises to the immediate work area. Do not disturb portions of the **Courthouse** beyond the immediate work area. The contractor must repair or replace damage to existing site features caused by construction. Protect the building during the construction period. Keep driveways, loading docks, and building entrances clear.

1.4 QUALITY ASSURANCE: The contractor shall designate a specific individual as a project/contract manager. The project manager or approved designate will be on site during the time work is performed on this contract.

1.5 DAVIS BACON WAGE RATES: **Davis Bacon wage rates are applicable to this project regarding the construction portion.** The contractor shall provide accordingly in his cost proposal to the Government. Questions regarding application of Davis-Bacon wages may be directed to the contracting officer Colleen Hutchison at telephone 916-930-4021.

1.6 PROJECT COMPLETION PERIOD: The work of the project must be completed within **60** days after the notice to proceed is issued by the Contracting Officer.

The project work shall not be considered complete until these items have been addressed. They are:

Punch-list work items must be corrected in a manner acceptable to the Government.

2.0 PRODUCTS: The work of this project shall be constructed of new products delivered to the job site in their original unopened, undamaged containers. Provide only products manufactured or specifically recommended to match existing installed components.

2.1 SCHEDULE SUBMISSION: The contractor shall submit a schedule regarding the work of this project to the Government for review and approval before the work of this project shall begin.

3.0 CODES AND STANDARDS: The contractor shall be responsible for the delivery of a completed project that is operational for its intended use by the building tenants and visitors, fits with its building context and its systems, and its surrounding environment.

The work of this project shall conform to the following codes. They are:

IBC	International Building Code
UL	Underwriter's Laboratory
NEC	National Electrical Code
UMC	Uniform Mechanical Code
NFPA	National Fire Protection Association
Title-24	Accessibility Standards, State of California
ASHRAE	American Society of Heating, Refrigerating and Air Conditioning
ADA	American Disabilities Act
CBC	California Building Code

3.1 WORKING HOURS: The normal hours of operation of the Courthouse are 7:00 AM to 5:00 PM, Monday through Friday, unless stated otherwise. The loading dock will be available for contractor use and staging during that time period.

3.2 CLEAN-UP OPERATIONS: The project site must be left in a clean condition at the conclusion of each work shift to the satisfaction of the tenant. Once the project has been completed and accepted by the Government, the project site must be thoroughly cleaned and ready for occupancy or use. Contractor shall employ green cleaning practices whenever possible. Payment for final cleanup shall be considered as included in the various contract items and no additional compensation will be allowed therefore.

4.0 GOVERNMENT OCCUPANCY: Please note the Government will occupy the building throughout the entire period of construction. Cooperate fully with the Government representatives during construction operations to minimize conflicts with normal building operations.

5.0 ROLES AND RESPONSIBILITIES: The contractor shall be required to coordinate the current project with other ongoing construction activities at the site.

Supervision: Contractor shall supervise and direct the efficient performance of the Work in accordance with Contractor's best skill, attention and judgment. Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and shall be responsible to see that the finished Work complies fully and completely with the Contract Documents.

Labor and Workmanship: Where the Contract Documents refer to particular construction means, methods, techniques, sequences or procedures, or indicate or imply that such are to be used on the Work, such mention is intended only to indicate that the operations of Contractor shall be such as to produce the quality of work implied by the

operations described, but that the actual determination of whether the described operations may be safely or suitably employed on the Work shall be the responsibility of Contractor. All loss, damage or liability, or cost of correcting defective work arising from the employment of any construction means, methods, techniques, sequences or procedures, shall be borne by Contractor, notwithstanding that such construction means, methods, techniques, sequences or procedures are referred to, indicated in or implied by the Contract Documents. Contractor shall at all times enforce strict discipline and good order among its employees and shall not employ on the Work any unfit person or anyone not skilled in the task assigned to him.

Materials and Equipment: All materials and equipment incorporated into the Work shall be new, unless otherwise specifically provided in the Contract Documents. Materials and equipment not otherwise designated by detailed specifications shall be of the best commercial quality and shall be suitable for the purpose intended. If required by the Government Contractor shall furnish evidence satisfactory to Government as to the kind and quality of materials and equipment. Any material specified by reference to the number, symbol or title of a specific standard such as that of the American Society for Testing Materials (ASTM), a Product or Commercial Standard, Federal Specification or other similar standards, shall comply with the requirements of the dated revisions stated in the Specifications, or where the Specifications contain no revision date, shall comply with the requirements of the latest revision thereof and any supplement or amendment thereto in effect on the date of receipt of bids. The standards referred to, except as specifically modified in the Specifications, shall have the same force as if they were printed in full context within the Specifications.

Manufacturers' Instructions: All materials and equipment shall be applied, installed, connected, erected, used, conditioned and cleaned in accordance with the instructions of the respective manufacturer, fabricator or processor, unless otherwise expressly provided in the Contract Documents.

Substitute Materials or Equipment: In the event the Specifications or applicable law, ordinances, rules or regulations permit Contractor to furnish or use a substitute equal in quality to any material or equipment specified, and in the event Contractor wishes to furnish or use any such substitute, Contractor shall, prior to the commencement of construction of the Work, make written application to the Government for approval of such a substitute:

- i. Certifying in writing that the proposed substitute will perform adequately all functions called for by the general design, will be similar and of equal substance to that specified and will be suited to the same use and capable of performing the same function as that specified;
- ii. Stating whether its incorporation in or use in connection with the Project is subject to the payment of any license fee or royalties; and
- iii. Identifying all variations of the proposed substitute from that specified and indicating available maintenance service.

No substitute whatsoever shall be ordered or installed without the prior written approval of the Government, which approval the Government may give or withhold in its sole discretion and which approval the Government may condition upon Contractor's furnishing such other data about the proposed substitute as the Government may consider pertinent and such performance guaranties and bonds as the Government may require, all at Contractor's sole cost and expense.

Provide protection for existing items to remain within work areas.

Properly dispose of all solid, liquid, and gaseous contaminants in accordance with all local codes and regulations. Comply with all applicable local and state laws, ordinances, and regulation regarding noise control.

5.1 GOVERNMENT PARTICIPATION IN THE PROJECT PROCESS: The Government will participate in the project process in these respects. They are:

Review materials submitted by the contractor.

Inspect work in progress and convey notice of deficient work items to the Contractor in writing.

Provide a final inspection and a final acceptance of the work.

Process construction progress and final payments in accordance with contract Requirements.

6.0 SAFETY AND HEALTH: All work shall comply with the applicable requirements of 29 CFR 1910/1926 and 40 CFR 761. All work shall comply with applicable local building codes and health requirements. Where there is a conflict between applicable regulations, the most stringent shall apply.

The contractor shall assume full responsibility and liability for compliance with all applicable regulations pertaining to the health and safety of personnel during the execution of work, and shall hold the Government harmless for any action on its part or that of its employees or subcontractors that result in illness or death.

The contractor shall provide all necessary safety equipment and ensure that such equipment and all relevant safety procedures are adequate for contract performance.

6.1 CONSTRUCTION PAYMENTS: Typically one payment is made at completion of the project.

7.0 WARRANTY: The contractor warrants materials supplied and work provided under this contract are free from defects. The contractor shall remedy at his expense any failure to conform to the specifications, defects in material, and unacceptable workmanship. This warranty shall continue for a period of 1 year from the date of final project acceptance.

8.0 AWARD CONSIDERATIONS:

Award will be based on lowest price technically acceptable.

The Government will evaluate the relative merits of offeror's past performance. The evaluation will be a subjective assessment of how well offeror has satisfied its customers in the past. It will not be based on absolute standards of performance. The Government reserves the right to consider all aspects of offeror's performance history, but will attribute more significance to work that was similar in nature, magnitude, and complexity to the work that will be required by the contract described in this. If offeror has no relevant performance history, then the Government will give it neither a favorable nor an unfavorable evaluation.

The Government may base its evaluation of past performance on information that it receives from offeror and information that it obtains through its own investigation. The Government may contact an offeror's former customers and business associates; Federal, state, and local government agencies; electronic databases; and other sources of information. The Government will try to determine the offeror's reputation for complying with the terms of its contracts, including quality, service delivery, price, and other terms; its reputation for effective employee management and relations; its reputation for effective contract administration; and its reputation for honesty and for reasonable and cooperative behavior.

A satisfactory rating will be accomplished if there is no record of poor performance, or dissatisfaction with the contractor's performance identified.

This standard may be exceeded through a consistent record of achieving high levels of satisfaction from clients, and indications that the contractor frequently exceeded the expectations of clients.

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