

MAGISTRATE JUDGE SANDRA M. SNYDER
United States District Court - Eastern District of California
2500 Tulare Street, Courtroom No.1, 8th Floor
Fresno, California 93721
Chambers: (559) 499-5690
Fax: (559) 499-5926
e-mail: smsorders@caed.uscourts.gov

1. Civil Law and Motion Calendar:

- a) Judge Snyder does NOT issue tentative rulings.
- b) Hearings are customarily on Wednesdays at 11:00 a.m. in Courtroom No. 1; motion dates are not reserved, and the matter will be placed on the Court's Calendar only after the motion is filed.
- c) Counsel must first call chambers at 559-499-5690 to clear a date for a motion hearing.
- d) Paper copies of all motion-related documents, exceeding 25 pages pursuant to Local Rule 133(f), properly tabbed, fastened, and clearly identified as a "Courtesy Copy" shall be submitted to the court, Attention: Judge Snyder.
- e) On short notice, Minute Orders may be issued vacating the hearing and taking the matter under submission pursuant to Local Rule 230(g) (Fed. R. Civ. P. 78) - please refer to the court's Notice of Electronic Filing.
- f) Motion dates are subject to change at the Court's discretion.

2. Scheduling Conferences:

A JOINT Scheduling Report, carefully prepared and executed by all counsel, shall be electronically filed in full compliance with the specific requirements set forth in Exhibit "A" attached to the (initial) Order Setting Mandatory Scheduling Conference, one (1) full week prior to the Scheduling Conference, and a copy shall be e-mailed, in Word format, to smsorders@caed.uscourts.gov.

3. Settlement Conferences:

- a) Plaintiff must provide a demand to defendants; initial settlement negotiations must take place prior to the Settlement Conference, and defendants must have settlement authority - not just nuisance value.

b) **Confidential** Settlement Conference Statements are **MANDATORY** from each party, and must be submitted directly to Judge Snyder's chambers **at least seven (7) calendar days prior to the Settlement Conference**.

c) Parties must personally appear with counsel who will try the case.

d) Upon written request, with good cause submitted for Judge Snyder(s) approval, some telephonic appearances may be granted.

4. Telephonic Appearances:

a) Telephonic appearances by out-of-town counsel are always and strongly encouraged.

b) Please notify the courtroom deputy if one or more attorneys will be appearing telephonically so that a notation can be made on the court calendar.

c) Counsel shall make arrangements for and initiate the single conference call at the scheduled time.

d) After all parties are on the line, the call should then be placed to Judge Snyder's chambers at 559-499-5690.

5. Telephonic Conferences re Discovery Disputes:

a) After obtaining the available dates and times from the courtroom deputy, and agreeing upon a date and time with opposing counsel, confirm with the courtroom deputy when the parties will be calling in. All parties must appear telephonically.

b) Two days prior to the conference, a[n optional - depending on the depth and breadth of the dispute] **two-page** synopsis (no exhibits or attachments allowed) may be emailed by each counsel to chambers at smsorders@caed.uscourts.gov.

6. Discovery Hearings:

Local Rule 251(a) (Fed.R.Civi.P. 37) requires a joint statement. However, with the press of business, Judge Snyder **REQUIRES** that a joint statement re discovery disagreement be filed seven (7) days prior to the scheduled hearing date (i.e., the Wednesday before the customary Wednesday hearing). Any motion will be dropped from calendar if the statement is not timely filed, and courtesy copies of all motion-related documents, including the 251 stipulation, declarations, and exhibits (see #1d above), are not delivered to the Clerk's Office by 9:00 a.m. on the Wednesday prior to the customary hearing on Wednesday.

7. All Documents Requiring Court Approval:

As required by Local Rule 137(b), counsel shall submit all proposed orders, stipulations, etc., in Word format, to chambers at smsorders@caed.uscourts.gov. Pursuant to Local Rule 131(c), the documents should include the attorneys electronic signatures (i.e. **/s/First/Last name**), as well as the date the document was signed.