

# Electronic Evidence Presentation Systems in Courtroom 9

The following electronic evidence presentation systems are available for use by attorneys in Judge Boone's courtroom:

## ***By Equipment:***

- **Electronic Evidence Presentation Inputs.** Audio and video inputs are located at the lectern, attorney tables, witness stand and judge's bench. The available input types include HDMI and VGA, both with separate 3.5mm audio input connections.<sup>1</sup> Additionally, a composite video and audio input connection is located at the lectern (latter input is the red/white/yellow connectors used primarily to connect video/audio from such things as a compact disk player, cassette player, video camera, VCR, or DVD player). ***The parties must provide their own equipment (computers, DVD players, etc.) to utilize these inputs. Also, if the parties do not have the required inputs to connect to the Court's system, then the parties are responsible for providing any necessary adapters to connect to the Court's electronic system.***
- **Evidence Monitors.** Evidence monitors for viewing evidence presented through the courtroom's electronic evidence presentation systems are located at the jury box, witness stand, lectern, judge's bench, courtroom deputy's desk, law clerk's desk, court reporter's desk and the attorney tables. The jury box contains a total of six monitors servicing twelve jury seats. There are two rows in the jury box with six seats in each row and three monitors in each row.
- **Document Camera.** A document camera is located at the lectern. The document camera provides 12x optical zoom which can focus on materials as small as a postage stamp. An additional 4x digital zoom can focus further on materials as small as 8mm x 6mm. The camera can also be adjusted to focus on objects in front or behind the unit.
- **Pointmaker Annotation System.** The Pointmaker system allows a user to draw, or mark pictures or video drawn from the lectern & witness stand locations only. This annotation can be shown throughout the courtroom evidence monitors. The free hand drawing system includes a menu with the following features: to change the choice of pen color, pointer style, line thickness, solid or highlighter pen mode and undo and clear all to erase prior markings. Also, the line thickness can be adjusted by the Courtroom Deputy. ***The parties may only use Pointmaker for demonstrative purposes. Pointmaker markings cannot be recorded or memorialized for the record and items produced as a result of it cannot be identified and/or admitted as an exhibit.***

## ***By Area:***

- **Counsel Table (Each Table):**
  - Electronic Evidence Presentation Inputs (HDMI and VGA and separate 3.5mm audio input connections)
  - One (1) Evidence Monitor (23" screen)
  - Two (2) audio microphones<sup>2</sup>

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<sup>1</sup> All HDMI connections will accept audio & video. The separate, paired 3.5mm audio connectors can be used if your device can not send audio through the HDMI connector.

<sup>2</sup> The Court's microphones are extremely sensitive. On the base of the microphone is a privacy mute button. Press and hold to mute the microphone. Also, wireless lapel microphones may be available to counsel for opening and closing.

- **Lectern:**
  - Electronic Evidence Presentation Inputs (HDMI and VGA and separate 3.5mm audio input connections and composite video and audio input connection)
  - *Pointmaker Annotation System*
  - One (1) Evidence Monitor (23" screen)
  - Two (2) audio microphones
- **Witness Stand:**
  - Electronic Evidence Presentation Inputs (HDMI and VGA and separate 3.5mm audio input connections)
  - One (1) Evidence Monitor (23" screen)
  - *Pointmaker Annotation System*
  - *Audio microphone*
- **Jury Box:**
  - *Six (6) Evidence monitors (3 per row) (23" screen)*
  - *Two audio microphones (front row only- use roving microphone for jury selection)*
- **Bench, Courtroom Deputy and Electronic/Court Reporter (Each Area):**
  - One (1) Evidence Monitor (23" screen)
  - Pointmaker Annotation System (Courtroom Deputy area only)
  - Audio microphone

## Other Available Services

- **Video Conferencing.** Video conferences can be arranged in the courtroom via Zoom. A free Zoom app is also available for IOS and Android devices. To participate in a video conference, the parties must contact Judge Boone's Courtroom Deputy, Victoria Gonzales, at [VGonzales@caed.uscourts.gov](mailto:VGonzales@caed.uscourts.gov) or (559) 499-5672.
- **Audio Conferencing.** Limited audio conferences can be arranged in the courtroom via a 1-877 toll-free number. To participate in an audio conference, the parties must contact Judge Boone's Courtroom Deputy, Victoria Gonzales, at [VGonzales@caed.uscourts.gov](mailto:VGonzales@caed.uscourts.gov) or (559) 499-5672 to request the 1-877 toll-free number and the access code.
- **Interpretation capabilities.** Each courtroom is equipped with interpreter and hearing-impaired systems. The systems use infrared technology which transmits sound to headset users. In non-criminal cases, interpreters are not provided by the Court.
- **Real-Time Transcription Services.** In some courtrooms this fee-based service is offered. However, due to limited court reporter availability, the parties are advised that court reporters are not utilized in most trials/hearings in Judge Boone's courtroom, and therefore, this service is not usually available. The parties may not be informed of the availability of a court reporter until the day of the trial/hearing. If a court reporter is not available, the proceedings will be recorded via the Court's electronic recording system (ECRO).

## Evidence Presentation Obligations

- **Parties who intend to present evidence electronically via the Court's electronic evidence presentation systems must be familiar with the systems prior to the hearing/trial. No court/jury time will be provided during court proceedings to allow the parties to troubleshoot issues with the parties' equipment or the equipment in the courtroom.** If a party is unfamiliar with the Court's systems, they are strongly encouraged to attend an orientation with the Court's IT representative **prior** to the hearing/trial (see procedures below). The Court will not tolerate any delays during any proceedings caused by a party's unfamiliarity with the Court's systems or by the failure of a party's equipment. The parties will be required to present their cases without the aid of the electronic evidence presentation systems in the event that the systems are unavailable due to the party's unfamiliarity, equipment failure or any other "technology" delays.
- In addition to familiarizing themselves with the Court's electronic evidence presentation systems in advance of the hearing/trial, the parties must familiarize themselves with their own equipment and how to connect their equipment with the Court's systems prior to the hearing/trial. Specifically, the parties should be familiar with:
  - Adjusting the refresh rate on their computer (to 60 Hz)
  - Adjusting the resolution on their computer (to 1024x768)
  - Switching the display on their computer to send video to the Court's A/V system (the Court uses the Extron DSC 301 HD compliant scaler and XTP R (& T) HDMI systems at the attorney tables and the Extron DVS 605 compliant scaler and XTP R (&T) HDMI systems at the lectern).
  - Making the physical connections between the electronic evidence presentation systems and their equipment.

The parties are responsible for providing any cable adapters required to connect to their equipment to the Court's systems. For example, to display content from an iPad to the Court's systems, the parties must provide their own iPad-to-VGA or iPad-to-HDMI adapter. **Please note that the Court's staff cannot work on and/or provide support for any non-court equipment.**

### Electronic Evidence Presentation Systems Orientation

Any party wishing to familiarize themselves with the Court's electronic evidence presentation systems **are strongly encouraged** to set up an orientation session with the Court's IT staff.

To do so, please contact Victoria Gonzales, Courtroom Deputy, **at least three (3) weeks before your trial or hearing**. Ms. Gonzales can be reached at [VGonzales@caed.uscourts.gov](mailto:VGonzales@caed.uscourts.gov) or (559) 499-5672. Ms. Gonzales will coordinate with the Court's IT representative to schedule a convenient time to conduct the orientation.

Parties who attend an electronic evidence presentation systems orientation should bring the equipment they will use to connect to the systems as well as samples of the content they intend to present at the trial/hearing through the systems.