



Daniel J. Calabretta  
United States District Judge

## UNITED STATES DISTRICT COURT EASTERN DISTRICT OF CALIFORNIA

501 I Street  
Sacramento, California 95814

### **STUDENT EXTERNSHIP OPPORTUNITY**

#### Positions to be Filled:

Judge Calabretta is accepting applications on a rolling basis for Judicial Externs for the Summer, Spring, and Fall semesters. Students will assist the Judge and his staff in legal research and writing projects and perform other court-related functions as needed and assigned.

Externship positions are approximately 40 hours/week. Fall and Spring externs are expected to spend at least 10 weeks working in chambers, and Summer externs are expected to spend at least 14 weeks working in chambers.

#### Qualifications:

For Fall and Spring positions, applicants may be current Second, or Third year law students (or the equivalent for those in evening programs). For Summer positions, applicants may be current First and Second year law students (or the equivalent for those in evening programs). Strong academic, research, and writing skills are essential.

#### Applications:

*Procedures:* Applications must be submitted to chambers by email. Submit applications to [jzapp@caed.uscourts.gov](mailto:jzapp@caed.uscourts.gov). Applications are reviewed and interviews are conducted on a rolling basis. Accordingly, students are encouraged to apply as soon as possible. Chambers will begin interviewing applicants on a rolling basis beginning on the following dates:

- Spring Semester – September 1st
- Summer Semester – December 1st
- Fall Semester – June 1st

Interviews, if requested, will occur in chambers (or by video, if appropriate). Ongoing Interviews will be conducted until all positions are filled.

*Content:* Applicants should include a cover letter, resume, contact information for three professional references, a short writing sample, and school transcripts. First year students for whom a transcript is not yet available may apply without a transcript, but should forward their transcripts as soon as they become available.