



John A. Mendez
Senior United States District Judge

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF CALIFORNIA
501 I Street
Sacramento, California 95814

STUDENT EXTERNSHIP OPPORTUNITY

Positions To Be Filled:

Judge John A. Mendez is accepting applications on a rolling basis for Judicial Externs for the 2026 Summer semester (approximately May through August). Externs will assist the Judge and his staff in legal research and writing projects and perform other court-related functions as needed and assigned. Externship positions are approximately 40 hours/week.

Qualifications:

Applicants must be current First or Second year law students (or the equivalent for those in evening programs). Strong academic, research, and writing skills are essential.

Applications:

Procedures: Applications must be submitted to Chambers by email. Submit applications to mbrocksmith@caed.uscourts.gov. Applications will be reviewed and interviews conducted on a rolling basis. Accordingly, students are encouraged to apply as soon as possible. Chambers will begin interviewing applicants on a rolling basis beginning on February 2, 2026.

Interviews, if requested, will occur in Chambers (or by video, if appropriate). Ongoing interviews will be conducted until all positions are filled.

Content: Applicants should include a cover letter, resume, contact information for two references, a short writing sample, and school transcripts. First year students for whom a transcript is not yet available may apply without a transcript but should forward their transcripts as soon as they become available.

Other:

Judicial Externs do not receive compensation from the court. All Externs are subject to a Code of Conduct, which can be found on the District Court's website at www.caed.uscourts.gov (go to Careers> Employment Information> Code of Conduct).

All Judicial Externs are required to undergo an FBI fingerprint background check, and all information provided is subject to verification and background investigation. Applicants must be eligible to work in the United States. Applicants selected for an externship will be required to complete (and provide

acceptable documentation for) the Department of Homeland Security - U.S. Citizenship and Immigration Services I-9, Employment Eligibility Verification form. Applicants who do not hold U.S. citizenship should consult with their law school prior to applying to confirm this requirement can be met.

Questions regarding academic credit and law school requirements should be directed to the student's law school.