



### Fresno, California

[www.caed.uscourts.gov](http://www.caed.uscourts.gov)

#### Position Details

Job Grade: JSP 12-13

Starting Salary Range (DOE):

JSP 12/Step 1 - \$89,068

JSP 13/Step 1 - \$105,914

Closing Date: Open until filled,  
preference given to materials  
received by Friday, May 9,  
2025.

#### How to Apply:

Applicants must submit  
materials electronically through  
the OSCAR system located at  
<https://oscar.uscourts.gov/>. The  
posting is under the account of  
Magistrate Judge Stanley A.  
Boone.

Applicants must provide:

- 1) An introductory cover letter addressed to U.S. Magistrate Judge Stanley A. Boone, U.S. District Court, 2500 Tulare Street #1501, Fresno, CA 93721
- 2) A chronological resume
- 3) A writing sample written within the past year and not more than 10 pages in length
- 4) Copy of law school transcript
- 5) A list of at least 3 professional references (at least 1 must be a person the applicant has worked for in the past 2 years)

United States Magistrate Judge Stanley A. Boone is seeking well qualified candidates for a full-time, term law clerk position in his Fresno, California chambers. The incumbent will perform substantive review, research and writing on a wide range of issues that arise in federal litigation. This will include drafting orders on civil, criminal, social security, and prisoner civil rights matters.

Candidates should be available for a start date on or shortly after **September 8, 2025**. The initial term of appointment will be set at two years (subject to renewal for up to two additional years). **The selected candidate will be expected to work in the Judge's chambers located in Fresno, California.** Applicants who are unwilling to relocate to Fresno should not apply. An initial two-year term of appointment is preferred. The term may be extended for up to two additional years by mutual agreement.

#### MINIMUM QUALIFICATIONS

For consideration, candidates must be law school graduates with strong academic records. Candidates also must possess:

- Strong writing skills.
- Excellent research and case management skills.
- Ability to work independently in a production oriented, high-volume work environment.
- Membership in a Bar of a state, territorial, or Federal Court of general jurisdiction.
- **At least one year of post-graduate legal work experience. Work experience in civil litigation and/or as a federal law clerk or extern is highly preferred.**

#### DISCLOSURES

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.
- Only qualified applicants will be considered for this position.
- The selected candidate will be subject to an FBI fingerprint background check. All information provided by applicants is subject to verification and background investigation.

**Term Law Clerk  
Opportunity Announcement  
#2025-07  
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**Benefits:**

The court offers a competitive benefits package that includes:

- Paid Holidays
- Health, Dental, Vision & Life Insurance
- On Site Parking
- On Site Gym

For more information about the U.S. Courts and available benefits visit: [www.uscourts.gov](http://www.uscourts.gov)

- Court employees serve under “Excepted Appointments” and are considered “at will” employees. Federal Civil Service classifications or regulations do not apply; however, court employees are entitled to the same benefits as other Federal Government employees. Court employees are also subject to a Code of Conduct (a copy can be found on the *Careers>Employment Information>Code of Conduct* section of the court’s website at [www.caed.uscourts.gov](http://www.caed.uscourts.gov)).
- Participation in the interview process will be at the applicant’s own expense and relocation expenses will not be provided.
- Applicants must meet citizenship requirements to work for the United States government. The requirements can be found through the *Careers>Employment Information>Disclosures* section of the court’s website at [www.caed.uscourts.gov](http://www.caed.uscourts.gov).