



Fresno, California

www.caed.uscourts.gov

Position Details

Job Grade: JSP 12 – 13
Starting Salary Range: \$87,208 – \$103,701

Closing Date: Open until filled, priority will be given to materials filed by Friday, May 9, 2025

How to Apply:

Applicants must submit materials electronically through the OSCAR system located at <https://oscar.uscourts.gov/>. The posting is listed under the account of U.S. Magistrate Judge Barbara A. McAuliffe.

Materials must include:

1) An introductory cover letter addressed to: U.S. Magistrate Judge Barbara A. McAuliffe, U.S. District Court, 2500 Tulare Street #1501, Fresno, CA 93721

2) A resume

3) A recent writing sample unedited by others and not more than 10 pages in length

4) At least 3 professional references (at least 1 must be a person the applicant has worked for in the past 2 years)

5) A copy of the applicant's law school transcript

U.S. Magistrate Judge Barbara A. McAuliffe is seeking well qualified candidates for a term law clerk position in her Fresno chambers. The incumbent will perform substantive review, research and writing on a wide range of issues that arise in federal civil litigation and social security appeals. The incumbent will also prepare bench memos and draft orders on such matters pending before the judge.

Candidates available for a start date of employment on or around June 2, 2025 are preferred. The position is funded through January 2, 2026 and may be eligible for an extension through July 31, 2026. It is preferred that the candidate work on site in Fresno with the option of regular remote workdays. Judge McAuliffe will consider a candidate's preference for full-time telework for extraordinarily qualified candidates. This preference should be stated in a candidate's cover letter. This position will remain open until filled, with priority given to applications received by Friday, May 9, 2025.

MINIMUM QUALIFICATIONS

For consideration, applicants must be law school graduates with strong academic records. Applicants must also possess:

- At least one year of post-graduate legal work experience
- Membership in a Bar of a state, territorial or Federal Court of general jurisdiction
- Strong demonstrated writing, research, and case management skills
- The ability to work independently in a production oriented, high-volume work environment

Applicants who possess the following are preferred:

- Additional years of post-graduate legal work experience
- Prior federal clerkship experience
- Prior work experience in civil litigation

Starting salary will be set based on the following:

For appointment at a JSP grade 12 step 1 (currently \$87,208), an applicant must be a law school graduate, possess at least one year of post graduate work experience and be a member of the Bar of a state, territorial or Federal Court of general jurisdiction.

For appointment at a JSP grade 13 step 1 (currently \$103,701), an applicant must be a law school graduate, possess at least two years of post-graduate work experience and be a member of the Bar of a state, territorial or Federal Court of general jurisdiction.

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Benefits:

- Paid Holidays
- Health Insurance
- Dental & Vision Insurance
- Flexible Spending Accounts
- Life Insurance
- On-site parking
- On-site Gym

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Consideration for placement above step 1 will be limited to candidates who possess work experience as a federal employee at a higher grade and/or step as permitted under Highest Previous Rate (HPR) Authority rules.

DISCLOSURES

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.
- Only qualified applicants will be considered for this position and participation in the interview process will be at the applicant's own expense. Relocation expenses will not be provided.
- Court employees serve under "Excepted Appointments" and are considered "at will" employees exempt from Federal Civil Service classifications and regulations. California employment laws also do not apply. Court employees are entitled to the same benefits as Federal Civil Service employees.
- Court employees are subject to a Code of Conduct. A copy can be found on the *Careers>Employment Information>Code of Conduct* section of the court's website at www.caed.uscourts.gov.
- The selected candidate will be subject to an FBI fingerprint background check. All information provided is subject to verification and background investigation.
- Applicants must meet citizenship requirements to work for the United States government. Requirements can be found through the *Careers>Employment Information>Disclosures* section of the court's website at www.caed.uscourts.gov.