



**Yosemite National Park,
California**
www.caed.uscourts.gov

Position Details

Job Grade: JSP 11 – 13
Starting Salary Range (DOE):

11/1: \$74,311
12/1: \$89,068
13/1: \$105,914

Closing Date: Open until filled.
Applications will be reviewed on a rolling basis.

How to Apply:

Applicants must submit materials electronically through the OSCAR system located at <https://oscar.uscourts.gov/>. The posting has been placed under the account of current U.S. Magistrate Judge Helena Barch-Kuchta. Applicants must provide:

- 1) An introductory cover letter addressed to: U.S. Magistrate Judge Helena Barch-Kuchta, U.S. District Court, PO Box 575, Yosemite, CA 95839
- 2) A chronological resume
- 3) A recent writing sample unedited by others
- 4) Copy of law school transcript
- 5) A list of at least 3 professional references

POSITION OVERVIEW

The court is accepting applications for a Term Law Clerk position on behalf of a U.S. Magistrate Judge Helena Barch-Kuchta. The incumbent will complete research and writing on a wide range of issues that arise in federal litigation, with a primary focus on pro se prisoner litigation. This will include substantively reviewing pleadings and drafting orders on matters pending before the judge. The term law clerk will also be responsible for monitoring cases and performing case management duties for their assigned caseload.

The selected applicant will be expected to work in the Fresno Courthouse, with occasional travel as needed to the Yosemite Courthouse. Full-time telework will be considered only for exceedingly qualified applicants. An applicant's preference for a one or two-year term of appointment will be considered and should be included in the applicant's introductory cover letter. The appointment may be extended at the appointing judge's discretion for a total term of service of up to four years.

MINIMUM QUALIFICATIONS

For consideration, applicants must be law school graduates with strong academic records. Applicants must also possess:

- Strong academic performance. The following will be valued: law review membership, moot court participation, and/or federal court externship.
- Strong demonstrated writing, research and case management skills.
- The ability to work independently in a production oriented, high-volume work environment.
- Prior federal clerkship experience.

Preference will be given to applicants who possess:

- Prior experience in one or more of the following areas: pro se prisoner litigation, criminal litigation, and federal civil litigation.
- Prior federal clerkship experience working for a federal magistrate judge.

STARTING SALARY

Starting salary will be set based on the following:

For appointment at a JSP 11/1, graduation from an accredited law school is required.

Benefits:

- Paid Holidays
- Health Insurance
- Dental & Vision Insurance
- Flexible Spending Accounts
- Life Insurance

For more information about
the federal courts visit:

www.USCourts.gov

For appointment at a JSP 12/1, at least one year of full-time legal work experience after graduation from law school and membership in a Bar of a state, territorial or Federal Court of general jurisdiction is required.

For appointment at JSP 13/1, two years of full-time legal work experience after graduation from law school and membership in a Bar of a state, territorial or Federal Court of general jurisdiction is required.

DISCLOSURES

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.
- Only qualified applicants will be considered for this position and participation in the interview process will be at the applicant's own expense. Relocation expenses will not be provided.
- Court employees serve under "Excepted Appointments" and are considered "at will" employees exempt from Federal Civil Service classifications and regulations. California employment laws also do not apply. Court employees are entitled to the same benefits as Federal Civil Service employees.
- Court employees are subject to a Code of Conduct. A copy can be found on the *Careers>Employment Information>Code of Conduct* section of the court's website at www.caed.uscourts.gov.
- The selected candidate will be subject to an FBI fingerprint background check. All information provided is subject to verification and background investigation.
- Applicants must meet citizenship requirements to work for the United States government. Requirements can be found through the *Careers>Employment Information>Disclosures* section of the court's website at www.caed.uscourts.gov.
- Salary rates cited in this announcement reflect locality pay for the listed duty station. Locality pay for employees classified as full-time teleworkers will be based on the employee's home location and may differ. More information can be found at www.uscourts.gov/careers/compensation.