



**Sacramento, California**  
**[www.caed.uscourts.gov](http://www.caed.uscourts.gov)**

**Position Details**

**Job Grade: JSP 11-13**  
**2025 Salary Range:**  
**\$81,960 –\$116,816**

**Closing Date: Open until filled;**  
**materials received by**  
**September 5, 2025 will be given**  
**preference.**

**How to Apply:**

**Materials must be submitted**  
**electronically through the**  
**OSCAR system located at**  
**<https://oscar.uscourts.gov/>. The**  
**posting can be found under the**  
**account of U.S. District Judge**  
**Dale A. Drozd.**

**Materials must include:**

- 1) An introductory cover letter**  
**addressed to U.S. District Judge**  
**Dale A. Drozd, U.S. District**  
**Court, 501 I Street #4-200,**  
**Sacramento, CA 95814**
- 2) A chronological resume**
- 3) A writing sample (not more**  
**than 10 pages in length)**
- 4) A list of at least 3 professional**  
**references**
- 5) A copy of the applicant's law**  
**school transcript**

U.S. District Judge Dale A. Drozd is seeking applicants for a two-year, full-time court term law clerk position in his Sacramento chambers. The incumbent will conduct extensive research and writing on a wide range of issues that arise in federal litigation and will assist Judge Drozd during trials and with managing his caseload.

Applicants must be available for a start date of employment on or shortly after October 6, 2025. The term of employment will end on September 30, 2027. Work will be performed in our Sacramento courthouse on a regular and recurring basis with limited availability of telework subject to Judge Drozd's approval.

Applicants with diverse and/or underrepresented backgrounds or a commitment to public service are strongly encouraged to apply. Applicants with litigation and/or clerkship experience following law school are also strongly encouraged to apply. Recent law school graduates will also be considered.

**MINIMUM QUALIFICATIONS**

For consideration, applicants must be law school graduates with excellent academic records and excellent research and writing skills. Applicants who possess post-graduate legal work experience in a high-volume, production-oriented work environment are preferred.

Starting salary will be set based on the following:

- Candidates with less than one year of post-graduate legal work experience will be placed at a JSP grade 11 step 1 (\$81,960).
- Candidates with at least one year of post-graduate legal work experience and Bar membership in a state, territorial or Federal Court of general jurisdiction will be placed at a JSP grade 12 step 1 (\$98,236).
- Candidates with at least two years of post-graduate legal work experience and Bar membership in a state, territorial or Federal Court of general jurisdiction will be placed at a JSP grade 13 step 1 (\$116,816).

Consideration for placement above step 1 will be limited to candidates who possess work experience as a federal employee at a higher grade and/or step as permitted under Highest Previous Rate (HPR) Authority rules.

**DISCLOSURES**

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.

**Court Term Law Clerk  
Opportunity  
Announcement #2025-21  
Page 2 of 2**

**Benefits:**

The court offers a competitive benefits package that includes:

- Paid Holidays
- Health, Dental, Vision & Life Insurance
- Flexible Spending Accounts
- On Site Gym

For more information about the U.S. Courts and available benefits visit: [www.uscourts.gov](http://www.uscourts.gov)

**DISCLOSURES (cont.)**

- Only qualified applicants will be considered for this position.
- An individual's service in "term" designated positions in the Federal Judiciary is limited to a maximum of four years to any combination of federal judges.
- The selected candidate will be subject to an FBI fingerprint background check. All information provided by applicants is subject to verification and background investigation.
- Court employees serve under "Excepted Appointments" and are considered "at will" employees. Federal Civil Service classifications or regulations do not apply; however, court employees are entitled to the same benefits as other Federal Government employees. Court employees are also subject to a Code of Conduct (a copy can be found on the *Careers>Employment Information>Code of Conduct* section of the court's website at [www.caed.uscourts.gov](http://www.caed.uscourts.gov)).
- Participation in the interview process will be at the applicant's own expense and relocation expenses will not be provided.
- Applicants must meet citizenship requirements to work for the United States government. The requirements can be found through the *Careers>Employment Information>Disclosures* section of the court's website at [www.caed.uscourts.gov](http://www.caed.uscourts.gov)).

