



Fresno, California

www.caed.uscourts.gov

Position Details

Job Grade: JSP 12 – 14

2025 Salary Range:

\$89,068 – \$125,158 (DOE).

Closing Date: Open until filled, preference will be given to materials received by January 31, 2026.

How to Apply:

Applicants must submit materials electronically through the OSCAR system located at <https://oscar.uscourts.gov/>. The posting is under the account of U.S. Magistrate Judge Nominee Frank J. Singer III.

Applicants must provide:

1) An introductory cover letter addressed to U.S. Magistrate Judge Nominee Frank J. Singer III, U.S. District Court, 2500 Tulare Street #1501, Fresno, CA 93721

2) A chronological resume

3) A writing sample (not more than 10 pages in length)

4) Copy of law school transcript

5) A list of at least 3 professional references

The court has nominated Frank J. Singer to fill a U.S. Magistrate Judge position in our Fresno, California courthouse. Judge Nominee Singer's appointment is subject to his successful completion of a background investigation. If successful, the Court anticipates he will enter on duty in early Spring 2026.

Judge Nominee Singer is seeking applicants for a career law clerk position. The availability of the position is subject to his successful appointment. The incumbent would support Judge Nominee Singer by conducting extensive research and writing on a wide range of matters arising in federal litigation. The incumbent also would assist Judge Nominee Singer with managing his chambers, his caseload, and preparing for case-related hearings, conferences, and trials.

The career designation of this position indicates an open term of appointment expected to be at least 4 years or longer. The designation also qualifies the incumbent for retirement benefits coverage.

Applicants must be available for a starting date of employment in early Spring 2026. The selected applicant will be expected to perform work in our Fresno courthouse, and occasional, limited telework may be authorized by Judge Nominee Singer.

Application materials must consist of material that is the candidate's own original work and not composed or substantially edited by other individuals or by generative AI tools (such as ChatGPT or Claude).

MINIMUM QUALIFICATIONS

For consideration, applicants must be law school graduates with excellent academic records and excellent research and writing skills. Applicants must also possess one or more years of post-graduate legal work experience in a high-volume, production-oriented work environment and membership in a Bar of a state, territorial or Federal Court of general jurisdiction.

Post-graduate civil litigation work experience is preferred, and experience as a federal law clerk is highly preferred. A background in public interest/public service is desirable.

Starting salary will be set based on the following:

- Candidates with at least one year of post-graduate legal work experience and Bar membership in a state, territorial or Federal Court of general jurisdiction will be placed at a JSP grade 12 step 1 (\$89,068).

**Career Law Clerk
Opportunity Announcement
#2025-33
Page 2 of 2**

Benefits:

The court offers a competitive benefits package that includes:

- Paid Holidays
- Health Insurance
- Dental & Vision Insurance
- Life Insurance
- FERS Retirement Coverage including participation in the Thrift Savings Plan (TSP)
- Flexible Spending Account
- On Site Parking
- On Site Gym

For more information about the federal courts:
www.USCourts.gov

- Candidates with at least two years of post-graduate legal work experience and Bar membership in a state, territorial or Federal Court of general jurisdiction will be placed at a JSP grade 13 step 1 (\$105,914).
- Candidates with three or more years of post-graduate legal work experience and Bar membership will be placed at a JSP grade 14 step 1 (\$125,158) if at least two of the three years of the required experience were as a law clerk in the federal judiciary and/or in a Federal Supreme Court Fellowship.

Consideration for placement above step 1 will be limited to candidates who possess work experience as a federal employee at a higher grade and/or step as permitted under Highest Previous Rate (HPR) Authority rules.

DISCLOSURES

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.
- Only qualified applicants will be considered for this position and participation in the interview process will be at the applicant's own expense. Relocation expenses will not be provided.
- Court employees serve under "Excepted Appointments" and are considered "at will" employees exempt from Federal Civil Service classifications and regulations. California employment laws also do not apply. Court employees are entitled to the same benefits as Federal Civil Service employees.
- Court employees are subject to a Code of Conduct. A copy can be found on the *Careers>Employment Information>Code of Conduct* section of the court's website at www.caed.uscourts.gov.
- The selected candidate will be subject to an FBI fingerprint background check. All information provided is subject to verification and background investigation.
- Applicants must meet citizenship requirements to work for the United States government. Requirements can be found through the *Careers>Employment Information>Disclosures* section of the court's website at www.caed.uscourts.gov.