



Sacramento, California
www.caed.uscourts.gov

Position Details

Job Grade: JSP 11-13
(Annual rates are based on full time, 40 hours per week schedule):
11/1 - \$82,780
12/1 - \$99,218
13/1 - \$117,984

Closing Date: Open until filled.

How to Apply:

Applicants must provide:

- 1) An introductory cover letter addressed to: U.S. Magistrate Judge Jeremy D. Peterson, U.S. District Court, 501 I Street #4-200, Sacramento, CA 95814
- 2) A chronological resume
- 3) A recent writing sample unedited by others and not more than 10 pages in length
- 4) Copy of law school transcript
- 5) At least 3 professional references (at least 1 must be a person the applicant has worked for in the past 2 years)

Requested materials must be submitted through the OSCAR system: <http://oscar.uscourts.gov>.
Posting listed under U.S. Magistrate Judge Jeremy D. Peterson.

U.S. Magistrate Judge Jeremy D. Peterson is accepting applications for a full-time (40 hours per week), term law clerk position in his Sacramento chambers. The incumbent will complete research and writing on a wide range of issues that arise in federal litigation. This will include substantively reviewing pleadings, preparing bench memos, and drafting orders on matters pending before the judge.

Applicants must be available for an immediate start date of employment. An applicant's preference for an initial one or two-year term of appointment and a weekly 40-hour work schedule will be considered. Telework also may be considered for an exceptionally well qualified candidate. Preference for an initial term of appointment and full-time telework should be included in an applicant's cover letter.

MINIMUM QUALIFICATIONS:

For consideration, applicants must be law school graduates with strong academic records. Applicants must also possess:

- Strong demonstrated writing, research and case management skills.
- The ability to work independently in a production oriented, high-volume work environment.

Applicants who possess the following are preferred:

- Prior federal clerkship experience.
- Prior experience in one or more of the following areas: Habeas Corpus petitions, pro se prisoner suits, Social Security appeals, and civil litigation.

Starting salary will be set based on the following:

- For appointment at a JSP 11/1, graduation from an accredited law school is required.
- For appointment at a JSP 12/1, at least one year of full-time legal work experience after graduation from law school and membership in a Bar of a state, territorial or Federal Court of general jurisdiction is required.
- For appointment at JSP 13/1, at least two years of full-time legal work experience after graduation from law school and membership in a Bar of a state, territorial or Federal Court of general jurisdiction is required.

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Benefits:

- Paid Holidays
- Health Insurance
- Dental & Vision Insurance
- Flexible Spending Accounts
- Life Insurance
- On-site Gym

For more information about the US courts visit:

www.uscourts.gov/careers

DISCLOSURES

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written other notice.
- Employees of the U.S. District Court serve under “Excepted Appointments” and are considered “at will” employees. Federal Civil Service classifications or regulations do not apply; however, court employees are entitled to the same benefits as other Federal Government employees. Court employees are subject to a Code of Conduct (a copy can be found on the *Careers>Employment Information* section of the court’s website).
- Participation in the interview process will be at the applicant’s own expense and relocation expenses will not be provided.
- As a condition of employment, the selected candidate will be subject to an FBI fingerprint background check. All information provided by applicants is subject to verification and background investigation.
- Applicants must be eligible to work for the United States government.
- Only qualified applicants will be considered for this position.