



Sacramento, California
www.caed.uscourts.gov

Position Details

Job Grade: JSP 11-14
Full Salary Range: \$82,780-
\$181,254 (Based on a Sacramento
duty station).

Closing Date: Open until filled.
Materials will be reviewed as they
are filed, and candidates of
interest will be contacted for
more information.

How to Apply:

Materials must be submitted
electronically through the
OSCAR system located at
<https://oscar.uscourts.gov/>. The
posting can be found under the
account of Chief Judge Troy L.
Nunley.

Materials must include:

- 1) An introductory cover letter**
addressed to Chief Judge Troy L.
Nunley, U.S. District Court, 501 I
Street #4-200, Sacramento, CA
95814
- 2) A chronological resume**
- 3) A writing sample (not more**
than 10 pages in length)
- 4) A list of at least 3 professional**
references
- 5) A copy of the applicant's law**
school transcript

****AMENDED 5/7/2026****

This announcement has been amended to reflect three instead of seven available positions and assignment to a magistrate judge instead of either a district judge or a magistrate judge. Separate announcements for positions that will be assigned to a district judge have been posted.

The Court is seeking well-qualified applicants for three temporary Pro Se Law Clerk positions in our Sacramento courthouse. The positions have been authorized to assist the Court with a large increase of immigration-related habeas corpus cases. The Court anticipates the positions will be converted to regular status on October 1, 2026. If converted as expected, incumbents hired from this announcement will be converted from temporary to regular status without further competition and will be assigned retirement coverage on October 1, 2026.

Each selected applicant will be assigned to support a U.S. Magistrate Judge. Duties will include conducting extensive legal research and writing on a wide range of matters arising in federal litigation and assisting the assigned judge with preparing for case-related hearings, conferences, trials, and caseload management.

The positions are available for an immediate start date of employment. Work will be expected to be performed in our Sacramento courthouse with limited telework subject to the assigned judge's approval. The Court will consider a full-time telework assignment for unusually well-qualified applicants. Applicants are asked to state their preference for either a duty station in our Sacramento courthouse or for full-time telework assignment in their cover letter.

MINIMUM QUALIFICATIONS

For consideration, applicants must be law school graduates with excellent academic records and excellent research and writing skills. Applicants who possess post-graduate legal work experience in a high-volume, production-oriented work environment are preferred. Experience with §1983 civil litigation, writs of habeas corpus, immigration litigation, and/or prior federal clerkship experience is highly preferred. A background in public interest/public service work is desirable.

SALARY

Starting salary will be set based on the following:

- Candidates with less than one year of post-graduate legal work experience will be placed at JSP grade 11 step 1 (currently \$82,780 based on a Sacramento duty station).

**Pro Se Law Clerk
(Temporary)
Opportunity
Announcement #2026-22
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Benefits:

The court offers a competitive benefits package that includes:

- Paid Holidays
- Health Insurance
- Dental & Vision Insurance
- Flexible Spending Accounts
- On-site Gym

For more information about the U.S. Courts and available benefits visit: www.uscourts.gov

- Candidates with at least one year of post-graduate legal work experience and Bar membership will be placed at JSP grade 12 step 1 (currently \$99,218 based on a Sacramento duty station).
- Candidates with two years of post-graduate legal work experience and Bar membership will be placed at JSP grade 13 step 1 (currently \$117,984 based on a Sacramento duty station).
- Candidates with three or more years of post-graduate legal work experience and Bar membership will be placed at a JSP grade 14 step 1 (currently \$139,422 based on a Sacramento duty station).

Consideration for placement above step 1 will be limited to candidates who possess work experience in the Federal Government at a higher grade and/or step as defined under Highest Previous Rate (HPR) Authority.

DISCLOSURES

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.
- Only qualified applicants will be considered for this position.
- The selected candidate will be subject to an FBI fingerprint background check. All information provided by applicants is subject to verification and background investigation.
- Court employees serve under “Excepted Appointments” and are considered “at will” employees. Federal Civil Service classifications or regulations do not apply; however, court employees are entitled to the same benefits as other Federal Government employees. Court employees are also subject to a Code of Conduct (a copy can be found on the *Careers>Employment Information>Code of Conduct* section of the court’s website at www.caed.uscourts.gov).
- Participation in the interview process will be at the applicant’s own expense and relocation expenses will not be provided.
- Applicants must meet citizenship requirements to work for the United States government. The requirements can be found through the *Careers>Employment Information>Disclosures* section of the court’s website at www.caed.uscourts.gov).

Posted 5/7/2026