



Fresno, California
www.caed.uscourts.gov

Position Details

Job Grade: JSP 12 - 14
Full Salary Range: \$89,959 – \$164,338

Closing Date: Open until filled, preference will be given to materials received by Friday, May 22, 2026. Materials will be reviewed as they are filed, and candidates of interest will be contacted for more information.

How to Apply:

Applicants must submit materials electronically through the OSCAR system located at <https://oscar.uscourts.gov/>. The posting is under the account of Magistrate Judge Erica P. Grosjean

Applicants must provide:

- 1) An introductory cover letter addressed to U.S. Magistrate Judge Erica P. Grosjean, U.S. District Court, 2500 Tulare Street #1501, Fresno, CA 93721
- 2) A chronological resume
- 3) A writing sample written within the past year and not more than 10 pages in length
- 4) Copy of law school transcript
- 5) A list of at least 3 professional references (at least 1 must be a person the applicant has worked for in the past 2 years)

United States Magistrate Judge Erica P. Grosjean is seeking well qualified applicants for a full-time, term law clerk position. The incumbent will perform substantive review, research and writing on a wide range of issues that arise in federal litigation and will also prepare orders on such matters that are pending before Judge Grosjean.

Applicants should be available for an immediate start date of employment, taking into account any reasonable transition or relocation time needed from the time of offer. An initial two-year term of appointment is preferred. The term may be extended for up to two additional years by mutual agreement. It is preferred that the selected candidate work on site in Fresno with the option of regular remote workdays; however, Judge Grosjean will consider preference for full-time telework for extraordinarily qualified applicants. This preference should be stated in an applicant's cover letter.

MINIMUM QUALIFICATIONS

For consideration, applicants must be law school graduates with excellent academic records and excellent research and writing skills. Applicants must also possess one or more years of post-graduate legal work experience in a high-volume, production-oriented work environment and membership in a Bar of a state, territorial or Federal Court of general jurisdiction.

Applicants who possess experience in Social Security, other administrative appeals, civil litigation, and/or prior federal clerkship experience are highly preferred).

SALARY

- Applicants with at least one year of post-graduate legal work experience and Bar membership in a state, territorial or Federal Court of general jurisdiction will be placed at a JSP grade 12 step 1 (\$89,959).
- Applicants with at least two years of post-graduate legal work experience and Bar membership in a state, territorial or Federal Court of general jurisdiction will be placed at a JSP grade 13 step 1 (\$106,973).
- Applicants with three or more years of post-graduate legal work experience and Bar membership will be placed at a JSP grade 14 step 1 (\$126,410) if at least two of the three years of the required experience were as a law clerk in the federal judiciary and/or in a Federal Supreme Court Fellowship.

Consideration for placement above step 1 will be limited to applicants who possess work experience in the Federal Government at a higher grade and/or step as defined under Highest Previous Rate (HPR) Authority.

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Benefits:

The court offers a competitive benefits package that includes:

- Paid Holidays
- Health Insurance
- Dental & Vision Insurance
- Life Insurance
- Flexible Spending Account
- On Site Parking
- On Site Gym

For more information about the federal courts:

www.USCourts.gov

DISCLOSURES

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.
- Only qualified applicants will be considered for this position and participation in the interview process will be at the applicant's own expense. Relocation expenses will not be provided.
- Court employees serve under "Excepted Appointments" and are considered "at will" employees exempt from Federal Civil Service classifications and regulations. California employment laws also do not apply. Court employees are entitled to the same benefits as Federal Civil Service employees.
- Court employees are subject to a Code of Conduct. A copy can be found on the *Careers>Employment Information>Code of Conduct* section of the court's website at www.caed.uscourts.gov.
- The selected candidate will be subject to an FBI fingerprint background check. All information provided is subject to verification and background investigation.
- Applicants must meet citizenship requirements to work for the United States government. Requirements can be found through the *Careers>Employment Information>Disclosures* section of the court's website at www.caed.uscourts.gov.