



**Yosemite National Park,
California**
www.caed.uscourts.gov

Position Details

Job Grade: JSP 11-13
Starting Salary Range (DOE)

11/1: \$75,055
12/1: \$89,959
13/1: \$106,973

Closing Date: Open until filled.
Applications will be reviewed on a rolling basis.

How to Apply:

Applicants must submit materials electronically through the OSCAR system located at <https://oscar.uscourts.gov/>. The posting has been placed under the account of current U.S. Magistrate Judge Helena Barch-Kuchta. Applicants must provide:

- 1) An introductory cover letter addressed to: U.S. Magistrate Judge Helena Barch-Kuchta, U.S. District Court, PO Box 575, Yosemite, CA 95839
- 2) A chronological resume
- 3) A recent writing sample unedited by others
- 4) Copy of law school transcript
- 5) A list of at least 3 professional references

The court is accepting applications for a Term Law Clerk position with U.S. Magistrate Judge Helena Barch-Kuchta. The position is based in the Yosemite Courthouse or the Fresno Courthouse, with occasional travel to Yosemite. *Full-time remote work may be considered for exceptionally qualified candidates who have prior clerkship experience and a suitable dedicated workspace.*

The law clerk will manage and track a high-volume caseload (regularly over 100 active cases) and handle a mixed docket of federal civil and criminal matters.

Key Responsibilities

- Manage a high-volume docket of pro se and prisoner civil rights cases, including screening complaints, drafting orders and reports, and recommending case-disposition strategies under 42 U.S.C. § 1983.
- Conduct legal research and writing on federal civil procedure, constitutional claims, and related issues arising in civil litigation.
- Handle federal civil matters, including motion practice, discovery issues, and trial preparation, as assigned.
- Assist with misdemeanor criminal cases (e.g., pretrial motion practice).

Minimum Qualifications

- J.D. from an accredited law school and active bar membership in good standing.
- Prior judicial clerkship experience, or substantial experience in a similar research-and-writing role.
- Strong legal research, writing, and analytical skills, and the ability to manage multiple matters in a deadline-driven environment.

Preferred Qualifications

Preference will be given to applicants who have:

- Demonstrated experience with pro se and prisoner litigation, including Section 1983 civil rights cases.
- Prior federal clerkship experience, particularly with a federal magistrate judge.
- Experience in federal civil litigation (motion practice, discovery, dispositive motions) and criminal misdemeanor prosecution or defense.
- Familiarity with CM/ECF, PACER, and major legal research platforms (Lexis, Westlaw).

Benefits:

- Paid Holidays
- Health Insurance
- Dental & Vision Insurance
- Flexible Spending Accounts
- Life Insurance

For more information about
the federal courts visit:

www.USCourts.gov

Term Options

- One-year or two-year term.
- Less than one year (for highly qualified candidates, including those between clerkships).
- Appointment may be extended to a total of four years.
- Applicants must state their preferred term length in the cover letter

Starting Salary

For appointment at a JSP 11/1, graduation from an accredited law school is required.

For appointment at a JSP 12/1, at least one year of full-time legal work experience after graduation from law school and membership in a Bar of a state, territorial or Federal Court of general jurisdiction is required.

For appointment at JSP 13/1, two years of full-time legal work experience after graduation from law school and membership in a Bar of a state, territorial or Federal Court of general jurisdiction is required.

Disclosures

- The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.
- Only qualified applicants will be considered for this position and participation in the interview process will be at the applicant's own expense. Relocation expenses will not be provided.
- Court employees serve under "Excepted Appointments" and are considered "at will" employees exempt from Federal Civil Service classifications and regulations. California employment laws also do not apply. Court employees are entitled to the same benefits as Federal Civil Service employees.
- Court employees are subject to a Code of Conduct. A copy can be found on the *Careers>Employment Information>Code of Conduct* section of the court's website at www.caed.uscourts.gov.
- An individual's service as a term law clerk in the federal judiciary is limited to a maximum of four years to any combination of federal judges.
- The selected candidate will be subject to an FBI fingerprint background check. All information provided is subject to verification and background investigation.
- Applicants must meet citizenship requirements to work for the United States government. Requirements can be found through the *Careers>Employment Information>Disclosures* section of the court's website at www.caed.uscourts.gov.
- Salary rates cited in this announcement reflect locality pay for the listed duty station. Locality pay for employees classified as full-time teleworkers will be based on the employee's home location and may differ. More information can be found at www.uscourts.gov/careers/compensation.