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| Keith Holland*Clerk* Jenna Nelson*Chief Deputy* | **UNITED STATES DISTRICT COURT***Eastern District of California*Office of the ClerkRobert T. Matsui United States Courthouse501 I Street, Suite 4-200Sacramento, California 95814-7300 | Divisional Office:Robert E. Coyle United States Courthouse2500 Tulare Street, Room 1501Fresno, California 93721 |

Request for Quote – Reupholstery stadium and jury chairs in 4 courtrooms

Date: May 4, 2023

Attn: Sales Department

This is a request for Open Market Pricing to reupholster chairs in 4 courtrooms for the U.S. District Court – Eastern District of California.

The requirements per courtroom are as follows:

 **For Stadium chairs:**

1. Quantity 58
2. Use existing hardware (unless bolts need to be replaced to secure)
3. Include material costs and reuse existing pads (unless replacement required)
4. Include costs to remove the chairs and reinstall the chairs
5. See attached wage determination

**For Jury Chairs:**

 1. Quantity 15

2. Use existing hardware (unless bolts need to be replaced to secure)

3. Include material costs and reuse existing pads (unless replacement required)

4. Include costs to remove the chairs and reinstall the chairs

5. See attached wage determination

The delivery address for this purchase will be:

U.S. District Court – Eastern District of California

501 I Street, Suite 4-200

Sacramento, CA 95814

All items should be quote F.O.B. Destination and Inside/Upstairs delivery is required, and as a federal agency, we are tax exempt. Please provide your DUNS number (or Tax ID number) on your quote. Please indicate “Open Market Pricing” on the quote.

A fixed price award from this RFQ will be made based on the lowest prices, technically acceptable offer.

Quotes concerning this RFQ should be submitted in writing via e-mail, fax or in person to Colleen Hutchison at the following address:

U.S. District Court

501 I Street, Suite 4-200

Sacramento, CA 95814

chutchison@caed.uscourts.gov

916-930-4019 (fax)

916-930-4021 phone

The deadline for submission of a quote is Monday, June 5, 2023 at 4:00 pm (local time).

Sincerely,

/s/

Colleen Hutchison

Contracting Officer

Attachment